



# DESOTO PARISH POLICE JURY

January 18, 2024 at 5:00 PM

Regular Meeting

Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052

## AGENDA

**A. CALL TO ORDER**

**B. INVOCATION**

**C. PLEDGE OF ALLEGIANCE**

**D. ANNOUNCEMENTS**

**E. CALL FOR ADDITIONS AND DELETIONS TO THE AGENDA**

**F. ELECTION OF OFFICERS**

1. President
2. Vice President

**G. GUEST AND PUBLIC COMMENTS**

**H. PRESIDENT'S REPORT**

**I. COUNSEL'S REPORT**

**J. ADMINISTRATOR'S REPORT**

3. Mr. Norton, Parish Administrator's written report

**K. LOBBYIST'S REPORT**

4. Chance McNeely, The Delta Resource Group written report

**L. TREASURER'S FINANCIAL REPORT**

5. Accept the Financial Statements as of December 31, 2023 and Year to Date Budget to actual report

**M. APPROVAL OF MINUTES**

6. Approve December 18, 2023 Public Hearing, Regular Meeting, and Special Meeting; January 2, 2024 Administrative, Budget and Finance, Personnel, Solid Waste and Special Meeting

**N. OLD BUSINESS****O. NEW BUSINESS**

- [7.](#) Authorize the President to sign a Service Agreement with Revize Software Systems for the new website (Approved in the 2024 Budget)

**P. RESOLUTIONS**

- [8.](#) Authorize the President to sign a resolution ordering and calling a special election to be held in the Parish of DeSoto, State of Louisiana, to authorize the continuation of a special tax therein, making application to the State Bond Commission, and providing for other matters in connection therewith.

**Q. ORDINANCES****R. ADMINISTRATIVE ITEMS**

- [9.](#) Recommends authorizing the Administrator to sign agreements with Contract Haulers

**S. BUDGET AND FINANCE ITEMS**

- [10.](#) Recommends approving the budget amendments for 2023 to comply with the local Government Budget Act.
- [11.](#) Recommends approving the amended 2023 Budget and the proposed 2024 budget for the operation of the North Louisiana Criminalistics Laboratory Commission

**T. SOLID WASTE ITEMS**

- [12.](#) Recommends approving the Cooperative Endeavor Agreement with Shreveport Green for the Household Hazardous Waste Collection Day for February 17, 2024

**U. ADJOURN**

## MEMORANDUM

TO: DeSoto Parish Police Jury  
FROM: The Delta Resource Group  
RE: January Update  
DATE: January 16, 2024

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This memo has been prepared to provide an update on legislative and other governmental matters to the DeSoto Parish Police Jury.

Since the last meeting, the following gubernatorial appointments have been made:

- Secretary of DOTD: Terrence (Joe) Donahue

Terrence (Joe) Donahue, Jr. is a life-long resident of Baton Rouge and recently served as the Assistant Attorney General responsible for the Louisiana Department of Justice's Occupational Licensing Review Program. He began his career in public service in 2004 at the Louisiana Department of Environmental Quality before leaving to attend law school. After maintaining a private practice for nearly a decade, litigating in state and federal trials and appellate courts across the country, Donahue returned to state service as an attorney for the Louisiana Department of Transportation and Development, where he held positions in both the Office of General Counsel and the Office of the Secretary. Donahue received both his undergraduate degree and law degree from Louisiana State University.

- Member of BESE: Judy Armstrong

Dr. Judy Armstrong was born and raised in Alexandria, Louisiana. She began her educational career teaching high school and college biology and math. She has extensive experience in K – 12 school and district administration as Diocese of Baton Rouge Assistant Superintendent, St. Joseph Academy Academic Associate Principal, St. Thomas More Catholic School Principal, and Ursuline Academy Principal and Curriculum and Assessment Administrator. Her Louisiana Department of Education leadership experiences include supervisor of secondary education, program manager for research, and regional service director for twelve parishes in Louisiana with a primary focus on school improvement opportunities for students, teachers, and administrators. She serves as a Consultant for School Improvement to support schools in the analysis and alignment of curriculum with mission effectiveness, student performance measures, and state and national standards. Dr. Armstrong holds a B.S. degree from Louisiana College in Biology and Math, M. Ed. from Louisiana State University in Supervision and Administration, Ph.D. from Louisiana State University in Educational Administration and Business Management, and a Master of Religious Education from Loyola University.

- Member of BESE: Simone Champagne

Simone has over 46 years of Private and Public Sector experience as well as volunteerism. She served for 26 years in the banking sector as an operations officer and two decades in public service. She was the first and only woman thus far to hold the State Representative District 49 seat. She also served on the St. Joseph Elementary School Board and the Acadiana Renaissance Academy School Board. Simone has many years of volunteerism serving on the local and state level, including numerous Chambers of Commerce, schools, coaching softball, and serving on many non-profits. Simone has been married to Gary for 52 years. They have 5 grown children and 9 grandchildren.

- Member of BESE: Conrad Appel

Senator Appel was elected to the Louisiana Senate in 2008. From 2012 until 2015 Senator Conrad Appel was Chairman of the Senate Committee on Education. He also served on the Finance, Commerce, Retirement, Judiciary A, and Environmental Quality Committees of the Senate. Prior to his political career, he had served as Chairman of many public and civic organizations. He has also appeared as a speaker at several national education events. For more than forty years Senator Appel had been the President of Construction South, Inc., a general construction contractor. Prior to that, he worked at Sharp Electric, Inc as a project engineer and Vice President. He is currently President of Construction Management Services Inc. Senator Appel is a graduate of Louisiana State University achieving a degree as a Bachelor of Science in Electrical Engineering. He is married and has two grown children.

- Chief of Staff: Kyle Ruckert

Kyle Ruckert, a resident of Baton Rouge, currently serves as Transition Director for the gubernatorial transition. Ruckert has served as senior advisor to multiple presidential elections, numerous statewide elected officials' campaigns, including both Louisiana U.S. Senators, and hundreds of Louisiana State Senate and House races. He has almost two decades of senior management experience as Chief of Staff in both the U.S. House of Representatives and the U.S. Senate on Capitol Hill. Ruckert graduated from Jesuit High School in New Orleans and earned his B.A from Tulane University.

- Executive Counsel to the Governor: Angelique Freel

Angelique Duhon Freel was the Director of the Civil Division for the Louisiana Department of Justice, Office of Attorney General Jeff Landry, and served in that capacity since 2017 where she oversaw the Collections, Education, Governmental, Public Finance and Contracts, Environmental, Lands and Natural Resources, and Occupational Review Sections. Her career at the Attorney General's office has spanned three Attorneys Generals. Prior to her tenure with the Louisiana Department of Justice, she worked for private law firms handling complex litigation. She is a former law clerk to the Honorable Judge Jimmie C. Peters of the Louisiana Third Circuit Court of Appeal.

Mrs. Freel has more than 20 years of experience handling complex litigation in both state and federal courts. Additionally, she has served as general counsel or hearing officer on numerous Louisiana administrative boards as well as Louisiana university boards, including Nicholls State University, University of Louisiana at Monroe, and McNeese State University. She received her bachelor's degree from Northwestern State University and her law degree from Louisiana State University.

- Director of Intergovernmental Relations: Kyle Ardoin

Kyle Ardoin, a native of Ville Platte, served as Louisiana's 44th Secretary of State since May 2018, winning a special election in December 2018 and a full term in November 2019. As Secretary of State, Secretary Ardoin championed legislation to improve Louisiana's election integrity, increase regulatory transparency, and enhance the state's cybersecurity posture. Prior to serving as Secretary of State, Secretary Ardoin was a member of the West Baton Rouge School Board, a lobbyist, and First Assistant Secretary of State. He is married to the former Letti Lowe of Port Allen. Together they have one daughter, Abbigale, and one grandson, J.J. They attend St. Aloysius Catholic Church in Baton Rouge.

- Policy Director: John Kay

John Kay is a native and resident of Shreveport, LA. John was home-schooled through high school and attended LSU Shreveport for his undergraduate degree, graduating in 2010. John has worked locally on numerous political campaigns and efforts including those of Senator John Kennedy, the Republican Party of Louisiana, and Congressman John Fleming. In addition to campaign work, John also worked for two years in the district office of Congressman Fleming. John returned to Louisiana as a founding staff member of the Louisiana chapter of Americans for Prosperity. John served for two years as the Deputy State Director of the organization followed by four years leading the chapter as the State Director. John also served as the Vice President for Advocacy at the Pelican Institute, leading the group's advocacy organization named Pelican Action. In 2023, John joined Attorney General Jeff Landry's campaign for governor as the Deputy Campaign manager. John and his wife Amanda reside in Baton Rouge with their three daughters Jewel, Cecilia, and Austen.

- Director of GOHSEP: Jacques Thibodeaux

Jacques Thibodeaux is the son of two teachers who taught him the value of service. He has served citizens in three different careers with extensive service in each venue. He served from 1984-2015 in the U.S. Army- Louisiana National Guard, retiring as a Colonel with 31 years of service. COL Thibodeaux enlisted in the 256th Infantry Brigade as a private on his seventeenth birthday and his career culminated as the commander of the 256th Infantry Brigade Combat Team (3400 soldiers). He is a combat veteran who

served in Iraq with the 256th. Jacques Thibodeaux also served 28 years simultaneously in the U.S. Marshals from 1991-2019, retiring as a Supervisory Deputy U.S. Marshal. Of his 28 years, 17 years were in four supervisory federal agent law enforcement roles. Jacques is currently serving as the City of Thibodaux Director- Office of Emergency Preparedness/Special Projects. He came home in 2019 to the City of Thibodaux in continuance of his service in the community where he grew up and lived his entire life.

- Deputy Director of GOHSEP: Neal Fudge

Neal Fudge will be appointed as the Deputy Director of the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP). He is currently GOHSEP's Assistant Deputy Director of Homeland Security and Interoperability and the Assistant Deputy Director for Emergency Management, responsible for cyber security, geographical information systems, Louisiana Wireless Information Network (LWIN), school safety, intelligence and information sharing, critical infrastructure and key resources, planning, training, exercises and operations. He also Chairs the State Interoperability Executive Committee (SIEC) and holds a position on the LERN board. Neal is from St. Francisville, and he is married to Sarah Fudge. They have two children, Caroline and Hunter.

- Secretary of DNR: Tyler Gray

Tyler Gray currently serves as the corporate secretary for the Placid Refining Company, LLC. Previously, he served as president and general counsel to Louisiana Mid-Continent's Oil and Gas Association, an attorney to the Department of Natural Resources, Office of Conservation and for the City of New Orleans. He received his B.A. in Economics from James Madison University in Virginia, a J.D. from Loyola University in New Orleans, a M.B.A. with a specialization in Economics from Louisiana State University, and is licensed to practice law in Louisiana.

- Secretary of LWC: Susana Schowen

Susana (Susie) Schowen joined the Louisiana Community and Technical College System as the Vice President of Education in 2022. Before LCTCS, she spent over ten years with LED FastStart, the workforce development division of Louisiana Economic Development. She focuses on building coalitions of industry partners, economic developers, and educators to align our programs with the needs of employers and the economy, increasing the prosperity of our people and our communities. The LCTCS is widely recognized for its highly innovative and employer-responsive approach, restructuring its systems to lift individuals out of poverty while driving economic growth, and Susie is instrumental to implementing this vision. In her current role, Susie deploys millions of dollars in state and federal funding through performance-based models that reward results, not promises. She also works across agencies and with regional partners to identify inefficiencies in the system, and better align the delivery of social services with

workforce development efforts. Prior to joining LED, Susie held leadership roles with several private companies in the technical training and educational services sector. Susie has degrees in chemistry from Wellesley College and Columbia University.

- Secretary of the Louisiana Department of Health, Dr. Ralph Abraham

Dr. Ralph Abraham is a practicing family medicine physician in Richland Parish and a former three term Congressman for Louisiana's 5th Congressional District. Throughout his almost 30 year career in medicine, Dr. Abraham has seen firsthand the many healthcare challenges facing Louisiana. Dr. Abraham graduated from Mangham High School before earning his degree at Louisiana State University. He graduated from the LSU School of Veterinary Medicine and practiced for 10 years before eventually seeking his Medical Doctor degree, which he earned at the LSU School of Medicine in Shreveport. Dr. Abraham was a First Lieutenant in the Army National Guard. He has served on humanitarian missions for Free Burma Rangers in Burma, Syria, Iraq and Ukraine. He has also volunteered on humanitarian missions in Afghanistan and the Amazon for other organizations. Additionally, he is a fixed-wing and helicopter pilot who currently flies reconnaissance missions for the Coast Guard Auxiliary, and he is a mission pilot for the Air Force's Civil Air Patrol Green Flag Program. He's a certified flight instructor and actively works with Pilots for Patients – an organization that provides free air transportation to patients needing treatment at medical facilities not available to them locally. Dr. Abraham has been married to his wife Dianne for 46 years and they reside in Richland Parish. They have three children and ten grandchildren.

- Secretary of the Louisiana Department of Wildlife and Fisheries, Madison Sheahan

Madison Sheahan was Team Captain for the Ohio State rowing team and worked directly with coach Urban Meyer to develop leadership programs for other Ohio State team captains. Over the last three years she has been working directly and indirectly with the Governor of South Dakota, Kristi Noem, in leadership positions where she worked on legislation relating to wildlife, agriculture, and natural resources. She also played a major role in passing one of the strongest bills in the nation protecting women's sports. Madison has a bachelor's degree in public affairs, public management, leadership, and policy and agri-business. She served as an Ohio FFA State Officer. She is an avid hunter and loves the outdoors.

- Secretary of the Department of Children and Family Services, David Matlock

David Matlock is a Shreveport native who received his B.A. from Louisiana State University in Shreveport and his J.D. from Baylor University. He served as Chief Judge of the Juvenile Court for Caddo Parish from 1999-2023 and served as Judge since 1994. His juvenile court programs during tenure include Juvenile Drug Court, Family Drug Court, Juvenile Mental Health Court, Truancy Court, Sex trafficking Community

Response Team, Specialized Victims Intensive Unit, onsite drug treatment clinic for children, S.T.A.R education program, teen court program, Red River Marine.

#### Special Session:

- The Governor called the Louisiana Legislature into a special session for January 15-24. The call includes redrawing congressional and supreme court districts, as well as other election and campaign finance issues.
- There is a high probability that another special session on crime will be called in February.

#### Committee Chairmen:

- Chairs will be announced very soon. For DPPJ, House Ways and Means and House Appropriations are very important. Also, Senate Rev & Fisc and Senate Finance.

#### Funding

- TDRG continues to educate lawmakers about the severance tax issue and is actively advocating for DPPJ's capital outlay request and a long-term solution on severance tax.



The seal of Desoto Parish Police Jury is a circular emblem. It features a central shield with a yellow background. On the shield, there is a black silhouette of an oil derrick on the left, a large evergreen tree in the center, and a black silhouette of a building or structure on the right. The shield is set against a light gray background that shows a faint outline of the parish's geographical shape. The words "DESOTO PARISH" are written in a large, bold, sans-serif font along the top arc of the seal, and "POLICE JURY" is written along the bottom arc. Two fleur-de-lis symbols are positioned on the left and right sides of the seal, between the top and bottom text. The year "1843" is centered below the shield.

**DECEMBER 2023  
FINANCIAL  
REPORTS**

1843

**Period Ending: December 31, 2023**

**Presented: January 16, 2024**

**DRAFT**

**Revenues, Expenditures, Transfers and Obligations for Period Ending December 31, 2023**

Fund	Budgeted Reserves & Transfers In	Actual Revenues	Actual Expenditures	Transfers to Other Funds	Obligations (Contracts & O/S POS)	Year-to-Date Excess (Deficiency)	4-month Expense Contingency Reserves	Beginning Fund Balance	Operating Fund Balance
General	215,203	8,872,171	(6,787,208)	(662,000)	(17,795)	1,620,371	(2,262,403)	14,860,238	12,597,835
Road	1,917,110	16,027,632	(15,149,747)	-	(1,547,846)	1,247,149	(5,049,916)	10,939,449	5,889,533
Witness & Juror	-	143,572	(59,487)	(10,000)	-	74,085	-	918,277	918,277
Jail	-	1,734,388	(704,031)	-	-	1,030,357	(234,677)	3,077,434	2,842,757
Correctional Facility Const. Fund	-	476,402	(78,623)	-	-	397,779	-	2,945,434	2,945,434
Solid Waste	-	15,179,805	(8,931,057)	(1,225,000)	(1,058,383)	3,965,365	(2,977,019)	18,720,521	15,743,503
Criminal Court	52,000	711,083	(759,257)	-	-	3,826	-	16,024	16,024
Office of Community Services	120,000	922,088	(1,292,993)	-	-	(250,905)	-	(8,853)	(8,853)
Airport	-	512,365	(566,426)	-	(5,438)	(59,498)	(188,809)	4,287,119	4,098,310
American Rescue Plan	-	2,123,268	-	(2,132,313)	-	(9,045)	-	735	-
Rental Assistance	-	1,019,885	(1,013,001)	-	-	6,884	-	28,995	28,995
Eastside	-	-	(1,956)	-	-	(1,956)	-	-	-
Animal Services & Mosquito Control	500,000	15,033	(540,531)	-	-	(25,499)	-	13,577	13,577
Sinking Fund	1,225,000	13,451	-	-	-	1,238,451	-	2,463,451	2,463,451
<b>Totals:</b>	<b>4,029,313</b>	<b>47,751,142</b>	<b>(35,884,318)</b>	<b>(4,029,313)</b>	<b>(2,629,462)</b>	<b>9,237,363</b>	<b>(10,712,823)</b>	<b>58,262,402</b>	<b>47,549,579</b>

<b>Sales Tax Transfers</b>	<b>Sales Tax Collections</b>	<b>Transfers to Road, Solid Waste, Jail, &amp; Desoto Parish Library</b>
Sales Tax* (Transfer Account)	12,152,903	12,152,903

**DeSoto Parish Police Jury**  
**GENERAL FUND**  
**Budget Comparison Cash Basis**  
**For the 12 Months ended December 31, 2023**

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
<b>REVENUES</b>				
Taxes:				
Ad valorem taxes	3,283,302.57	3,253,697.00	(29,605.57)	100.91 %
Severance	794,330.69	650,000.00	(144,330.69)	122.20 %
Tourism	128,643.50	185,000.00	56,356.50	69.54 %
Licenses and Permits	304,000.25	284,000.00	(20,000.25)	107.04 %
Intergovernmental Revenue:				
Federal Grants	85,457.40	211,000.00	125,542.60	40.50 %
State Funds:				
Salary Reimbursement JP/Constables	15,912.00	14,400.00	(1,512.00)	110.50 %
State Grant (Louisiana)	16,125.00	100,000.00	83,875.00	16.13 %
State Revenue Sharing	27,107.00	27,000.00	(107.00)	100.40 %
State Video Poker Revenue	238,455.59	210,000.00	(28,455.59)	113.55 %
State Sports Wagering Revenue	40,145.30	-	(40,145.30)	- %
La 2% Fire Insurance Rebate Fund	173,907.71	202,548.00	28,640.29	85.86 %
Fees & Charges for Services	174,596.42	214,000.00	39,403.58	81.59 %
Investment earnings	285,242.60	25,500.00	(259,742.60)	1118.60 %
Gain/Loss on Sale of Investments	228,579.60	-	(228,579.60)	- %
Other Revenues (Royalties)	3,076,365.75	1,219,600.00	(1,856,765.75)	252.24 %
Transfers In	215,203.00	-	(215,203.00)	- %
Total Revenues	<u>9,087,374.38</u>	<u>6,596,745.00</u>	<u>(2,490,629.38)</u>	<u>137.76 %</u>
<b>EXPENDITURES</b>				
Current:				
Salaries Police Jurors	216,006.75	216,000.00	(6.75)	100.00 %
Social Security	15,143.04	16,524.00	1,380.96	91.64 %
Retirement	1,440.00	1,440.00		100.00 %
Group Insurance	102,208.11	89,950.00	(12,258.11)	113.63 %
Group Insurance - Retirees	236.70	-	(236.70)	- %
Mileage Reimbursement	6,252.45	5,000.00	(1,252.45)	125.05 %
Official Publications	5,844.20	6,800.00	955.80	85.94 %
Dues-PJ Association, CDC, Etc.	37,602.00	38,000.00	398.00	98.95 %
Investment Fees-US Bank	13,757.59	-	(13,757.59)	- %
Telephone	2,494.95	2,500.00	5.05	99.80 %
Technology Expense/Copier, Lease, Etc.	-	1,000.00	1,000.00	- %
Materials & Supplies	624.84	1,500.00	875.16	41.66 %
Small Equipment Purchases	-	500.00	500.00	- %
Travel & Convention	12,656.91	20,000.00	7,343.09	63.28 %
Total Legislative	<u>414,267.54</u>	<u>399,214.00</u>	<u>(15,053.54)</u>	<u>103.77 %</u>
Salaries Court	141,106.68	141,819.00	712.32	99.50 %
Salaries District Attorney and Assistants	81,175.08	81,175.00	(0.08)	100.00 %
Salaries DA Secretary & Assistants	409,432.77	403,863.00	(5,569.77)	101.38 %
Salaries Coroners	115,511.76	121,800.00	6,288.24	94.84 %
Salaries JPs & Constables	103	100,800.00	(2,802.76)	102.78 %

**DeSoto Parish Police Jury**  
**GENERAL FUND**  
**Budget Comparison Cash Basis**  
**For the 12 Months ended December 31, 2023**

Social Security-Court	10,229.43	10,849.00	619.57	94.29 %
Social Security- DA Staff	30,350.64	37,105.00	6,754.36	81.80 %
Social Security Coroner	8,568.99	9,567.00	998.01	89.57 %
Social Security JPs & Constables	7,925.61	7,711.00	(214.61)	102.78 %
Retirement Court	10,583.04	11,160.00	576.96	94.83 %
Retirement - DA's Office	38,770.06	36,378.00	(2,392.06)	106.58 %
Group Insurance Court	28,458.80	31,226.00	2,767.20	91.14 %
Group Insurance-DA's Office	185,292.69	156,032.00	(29,260.69)	118.75 %
Unemployment Expense	-	2,000.00	2,000.00	- %
Out of Parish Court Etc.	1,150.00	1,000.00	(150.00)	115.00 %
Professional Fees Court	12,768.38	10,000.00	(2,768.38)	127.68 %
Professional Fees-DA	64,458.72	3,500.00	(60,958.72)	1841.68 %
Professional Services Coroner	45,785.00	47,000.00	1,215.00	97.41 %
Utilities DA	16,739.51	21,000.00	4,260.49	79.71 %
Telephone Court	7,939.99	8,500.00	560.01	93.41 %
Telephone DA	6,473.14	7,500.00	1,026.86	86.31 %
Telephone Coroner	9,712.46	9,500.00	(212.46)	102.24 %
Fleet Lease Expense	9,397.01	15,491.00	6,093.99	60.66 %
Maintenance of Property & Equipment	143.55	200.00	56.45	71.78 %
Maint of Prop & Equip-Coroner	6,684.44	500.00	(6,184.44)	1336.89 %
Insurance, Work Comp & Surety Bonds	1,126.79	1,500.00	373.21	75.12 %
Worker's Compensation-CORONER	0.56	-	(0.56)	- %
Technology Expense/Copier Lease-Court	76,352.48	82,000.00	5,647.52	93.11 %
Technology Expense/Copier Lease, Etc. - DA	52,058.34	53,000.00	941.66	98.22 %
Technology Expense/Copier Lease, Etc. - Coroner	1,978.19	1,000.00	(978.19)	197.82 %
Fuel Expense-Coroner	5,256.30	5,000.00	(256.30)	105.13 %
Office Expense Court	15,787.46	18,000.00	2,212.54	87.71 %
Office Expense DA	31,663.75	30,000.00	(1,663.75)	105.55 %
Office Expense Coroner	1,211.75	3,000.00	1,788.25	40.39 %
Materials & Supplies CORONER	5,698.51	3,000.00	(2,698.51)	189.95 %
Small Equipment Purchases - Court	10,387.69	8,000.00	(2,387.69)	129.85 %
Small Equipment Purchases - DA	1,412.41	5,000.00	3,587.59	28.25 %
Small Equipment Purchases-Coroner	6,663.70	15,160.00	8,496.30	43.96 %
Travel DA	8,078.36	3,800.00	(4,278.36)	212.59 %
Travel Coroner	4,406.79	3,000.00	(1,406.79)	146.89 %
Travel JOP	2,789.48	3,000.00	210.52	92.98 %
Courthouse Security	212,872.95	200,000.00	(12,872.95)	106.44 %
Total Judicial	<u>1,790,006.02</u>	<u>1,710,136.00</u>	<u>(79,870.02)</u>	<u>104.67 %</u>
Salaries Registrar of Voters	39,303.48	42,393.00	3,089.52	92.71 %
Social Security Registrar of Voters	1,181.93	1,418.00	236.07	83.35 %
Retirement Registrar of Voters	4,293.60	4,391.00	97.40	97.78 %
Insurance-Registrar of Voters	2,876.92	2,936.00	59.08	97.99 %
Dues Reg of Voters	650.00	375.00	(275.00)	173.33 %

**DeSoto Parish Police Jury**  
**GENERAL FUND**  
**Budget Comparison Cash Basis**  
**For the 12 Months ended December 31, 2023**

Election Expense	71,285.32	35,000.00	(36,285.32)	203.67 %
Telephone Reg of Voters	4,985.00	5,300.00	315.00	94.06 %
Insurance - Workers Comp.	18.00	160.00	142.00	11.25 %
Office Expense Reg of Voters	16,315.09	15,000.00	(1,315.09)	108.77 %
Small Equipment Purchase	-	3,000.00	3,000.00	- %
Travel & Convention Reg of Voters	5,663.09	8,000.00	2,336.91	70.79 %
Total Elections	<u>146,572.43</u>	<u>117,973.00</u>	<u>(28,599.43)</u>	<u>124.24 %</u>
Salaries Finance & Administrative	1,178,732.18	1,139,090.00	(39,642.18)	103.48 %
Overtime	11,012.75	10,000.00	(1,012.75)	110.13 %
Social Security Finance & Admin	87,466.22	87,905.00	438.78	99.50 %
Retirement Finance & Administrative	89,047.79	86,181.00	(2,866.79)	103.33 %
Group Insurance	204,133.74	175,992.00	(28,141.74)	115.99 %
Group Insurance - Retirees	12,157.16	9,000.00	(3,157.16)	135.08 %
Legend	37,980.61	36,844.00	(1,136.61)	103.08 %
State Pension Plan	136,780.51	123,367.00	(13,413.51)	110.87 %
Unemployment Expense	-	500.00	500.00	- %
Professional Fees	325,167.84	359,000.00	33,832.16	90.58 %
Computer System Operations	10,406.00	12,000.00	1,594.00	86.72 %
Dues, Subscriptions & Advertisement	4,099.77	6,800.00	2,700.23	60.29 %
Telephone	13,593.33	13,500.00	(93.33)	100.69 %
Fleet Lease Expense	12,221.16	22,474.00	10,252.84	54.38 %
Maintenance of Property & Equipment	3,755.87	500.00	(3,255.87)	751.17 %
Insurance, Work. Comp & Surety Bond	4,035.96	7,000.00	2,964.04	57.66 %
Technology Expense/Copier, Lease, Etc.	84,237.78	85,000.00	762.22	99.10 %
Medical-Physicals	205.51	1,000.00	794.49	20.55 %
Office Expense	28,837.97	45,000.00	16,162.03	64.08 %
Misc. Bank/Credit Card Fees	411.18	500.00	88.82	82.24 %
Small Equipment Purchases	28,994.29	10,000.00	(18,994.29)	289.94 %
Travel & Convention Expense	15,625.91	12,000.00	(3,625.91)	130.22 %
Video Poker-City of Mansfield	19,279.54	22,000.00	2,720.46	87.63 %
Adjudicated Property Expenses	5,849.50	10,000.00	4,150.50	58.50 %
Total Finance and Government	<u>2,314,032.57</u>	<u>2,275,653.00</u>	<u>(38,379.57)</u>	<u>101.69 %</u>
Salaries Maintenance	261,123.48	266,185.00	5,061.52	98.10 %
Overtime	16,092.82	7,500.00	(8,592.82)	214.57 %
Social Security Maintenance	19,417.93	20,936.00	1,518.07	92.75 %
Retirement Maintenance	20,978.84	20,526.00	(452.84)	102.21 %
Group Insurance Maintenance	61,121.54	67,860.00	6,738.46	90.07 %
Legend	7,655.56	7,148.00	(507.56)	107.10 %
Unemployment Expense	-	500.00	500.00	- %
Professional Fees-General	(105.00)	40,000.00	40,105.00	(0.26)%
Utilities Courthouse	135,229.46	170,000.00	34,770.54	79.55 %
Telephone-Maint	4,418.24	4,500.00	81.76	98.18 %
Fleet Lease Expense	30,080.73	28,500.00	(1,580.73)	105.55 %
Maintenance of Property & Equipment	5,613.96	6,000.00	386.04	93.57 %
Insurance, Work Comp & Surety Bonds	160,107.00	215,500.00	55,302.07	74.34 %

**DeSoto Parish Police Jury**  
**GENERAL FUND**  
**Budget Comparison Cash Basis**  
**For the 12 Months ended December 31, 2023**

Technology Expense/Copier, Lease, Etc.	12,412.74	11,000.00	(1,412.74)	112.84 %
Building Maintenance	266,381.32	270,000.00	3,618.68	98.66 %
Fuel Expense	6,927.73	7,000.00	72.27	98.97 %
Office Expense	5,074.65	4,000.00	(1,074.65)	126.87 %
Small Equipment Purchases	4,499.97	4,500.00	0.03	100.00 %
Travel & Convention Expense	70.00	3,000.00	2,930.00	2.33 %
Other Charges (Inmate Crew)	61,014.54	75,000.00	13,985.46	81.35 %
Total Other General Government	<u>1,078,206.44</u>	<u>1,229,655.00</u>	<u>151,448.56</u>	<u>87.68 %</u>
DPS - Office of Motor Vehicles	11,353.82	15,000.00	3,646.18	75.69 %
Fire Protection-Insurance Rebate	173,907.71	202,548.00	28,640.29	85.86 %
Total Public Safety	<u>185,261.53</u>	<u>217,548.00</u>	<u>32,286.47</u>	<u>85.16 %</u>
Salaries-Park Attendants	30,456.82	29,958.00	(498.82)	101.67 %
Social Security-Park Attendants	2,329.95	2,292.00	(37.95)	101.66 %
Insurance-Worker's Compensation, Etc.	649.88	744.00	94.12	87.35 %
Alumni Park Expenses	10,489.24	15,000.00	4,510.76	69.93 %
Sports Complex Expenses	30,006.53	25,000.00	(5,006.53)	120.03 %
Garrett Park Expenses	8,745.45	4,500.00	(4,245.45)	194.34 %
Total Culture and Recreation	<u>82,677.87</u>	<u>77,494.00</u>	<u>(5,183.87)</u>	<u>106.69 %</u>
Grants-COA & Section 8	89,664.00	211,000.00	121,336.00	42.49 %
Veterans Service Office	6,347.00	7,548.00	1,201.00	84.09 %
Health Unit Allocation	33,026.74	24,000.00	(9,026.74)	137.61 %
Special Programs	37,925.60	60,000.00	22,074.40	63.21 %
Holly Community Service Center	7,161.04	4,500.00	(2,661.04)	159.13 %
Keatchie-Longstreet Service Center	6,899.11	2,500.00	(4,399.11)	275.96 %
South DeSoto Activities Corporation	1,686.95	1,000.00	(686.95)	168.70 %
Stonewall Service Center	307.64	1,250.00	942.36	24.61 %
Total Health & Welfare	<u>183,018.08</u>	<u>311,798.00</u>	<u>128,779.92</u>	<u>58.70 %</u>
Professional Fees Industrial Park	4,800.00	7,350.00	2,550.00	65.31 %
Utilities-Ext. Service & Ind Park	42,278.71	52,700.00	10,421.29	80.23 %
Telephone-Extension Service	2,182.44	2,182.00	(0.44)	100.02 %
Maintenance-Industrial Park	11,605.60	1,000.00	(10,605.60)	1160.56 %
Insurance	7,431.97	15,000.00	7,568.03	49.55 %
Technology Expense/Copier, Lease, Etc.	3,858.28	3,500.00	(358.28)	110.24 %
Maintenance of Buildings and Grounds - 4H Dave Means	68,540.80	28,000.00	(40,540.80)	244.79 %
Office Expense Agricultural	661.71	1,500.00	838.29	44.11 %
Grants-Non Governmental	106,154.00	102,154.00	(4,000.00)	103.92 %
Grants-Governmental	49,407.74	35,049.00	(14,358.74)	140.97 %
Salary-Ag Agent & Asst	25,875.00	34,500.00	8,625.00	75.00 %
Motel Tax - Tourism Commission	123,185.31	164,000.00	40,814.69	75.11 %
Total Community Development	<u>445,981.56</u>	<u>446,935.00</u>	<u>953.44</u>	<u>99.79 %</u>
Capital Outlay	147,183.88	692,888.00	545,704.12	21.24 %
Total Capital Outlays	<u>147,183.88</u>	<u>692,888.00</u>	<u>545,704.12</u>	<u>21.24 %</u>
Transfers Out	662,000.00	542,000.00	(120,000.00)	122.14 %
Total Transfers Out	<u>662,000.00</u>	<u>542,000.00</u>	<u>(120,000.00)</u>	<u>122.14 %</u>

**DeSoto Parish Police Jury  
GENERAL FUND  
Budget Comparison Cash Basis  
For the 12 Months ended December 31, 2023**

Total expenditures	7,449,207.92	8,021,294.00	572,086.08	92.87 %
Net change in fund balances	1,638,166.46			
Fund balances--beginning	13,239,867.02			
Fund balances--ending	14,878,033.48			

**DeSoto Parish Police Jury**  
**ROAD FUND**  
**Budget Comparison Cash Basis**  
**For the 12 Months ended December 31, 2023**

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
<b>REVENUES</b>				
Taxes:				
Ad valorem taxes	4,382,552.94	4,343,040.00	(39,512.94)	100.91 %
Severance	794,330.67	750,000.00	(44,330.67)	105.91 %
Sales	8,456,062.47	6,365,200.00	(2,090,862.47)	132.85 %
Licenses and Permits	214,929.50	130,000.00	(84,929.50)	165.33 %
Intergovernmental Revenue:				
Federal Grants	1,097,017.37	3,445,450.00	2,348,432.63	31.84 %
State Funds:				
Parish Road Fund	417,611.63	375,000.00	(42,611.63)	111.36 %
State Grant (Louisiana)	-	400,000.00	400,000.00	- %
State Revenue Sharing	36,193.00	36,000.00	(193.00)	100.54 %
Investment earnings	164,164.11	6,000.00	(158,164.11)	2736.07 %
Fines	161,871.17	130,000.00	(31,871.17)	124.52 %
Road Damages, Miscellaneous	302,899.27	1,617,500.00	1,314,600.73	18.73 %
Transfers In	1,917,109.93	1,000,000.00	(917,109.93)	191.71 %
Total Revenues	<u>17,944,742.06</u>	<u>18,598,190.00</u>	<u>653,447.94</u>	<u>96.49 %</u>
<b>EXPENDITURES</b>				
Current:				
Salaries Road	2,531,385.86	2,796,349.00	264,963.14	90.52 %
Overtime	226,667.32	162,000.00	(64,667.32)	139.92 %
Social Security Roads	198,267.85	226,313.00	28,045.15	87.61 %
Retirement Roads	199,464.26	221,876.00	22,411.74	89.90 %
Group Insurance Roads	628,311.82	658,777.00	30,465.18	95.38 %
Group Insurance - Retirees	45,075.14	53,600.00	8,524.86	84.10 %
Legend	67,696.36	64,919.00	(2,777.36)	104.28 %
State Pension Plans	182,574.87	164,671.00	(17,903.87)	110.87 %
Unemployment Expense	-	1,000.00	1,000.00	- %
Contract Labor	969,281.04	965,000.00	(4,281.04)	100.44 %
Professional Engineering Fees	39,549.41	150,000.00	110,450.59	26.37 %
Professional Fees (Audit/Soil Testing/Attorneys)	14,566.00	30,000.00	15,434.00	48.55 %
Dues	26,974.00	27,000.00	26.00	99.90 %
Utilities	27,164.84	43,000.00	15,835.16	63.17 %
Telephone	12,370.69	13,500.00	1,129.31	91.63 %
Rental-Wrecker & Equipment	2,184.00	20,000.00	17,816.00	10.92 %
Fleet Lease Expense	212,535.38	199,767.00	(12,768.38)	106.39 %
Maintenance of Property & Equipment	577,997.25	500,000.00	(77,997.25)	115.60 %
Insurance-Fleet & Workman's Comp	307,896.32	350,000.00	42,103.68	87.97 %
Technology Expense/Copier, Lease, etc.	48,999.96	50,000.00	1,000.04	98.00 %
Uniforms	27,373.21	25,000.00	(2,373.21)	109.49 %
Maintenance of Buildings & Grounds	35,400.02	35,000.00	(400.02)	101.14 %
Medical - Physicals & Drug Testing	4,154.63	5,000.00	845.37	83.09 %
Gas & Oil	470	600,000.00	129,395.73	78.43 %



**DeSoto Parish Police Jury**  
**ROAD FUND**  
**Budget Comparison Cash Basis**  
**For the 12 Months ended December 31, 2023**

Office Expense	11,780.66	7,500.00	(4,280.66)	157.08 %
Misc. Fees, Penalties, Etc.	186.11	2,000.00	1,813.89	9.31 %
Materials & Supplies	47,124.14	15,000.00	(32,124.14)	314.16 %
Small Equipment Purchase	12,823.66	160,000.00	147,176.34	8.01 %
Office Equipment	557.53	5,000.00	4,442.47	11.15 %
Travel & Convention	3,209.58	6,000.00	2,790.42	53.49 %
Road and Bridge Materials	3,706,546.97	2,665,000.00	(1,041,546.97)	139.08 %
PTF Priority Road Projects	579,986.06	489,609.00	(90,377.06)	118.46 %
Handicap Driveways	15,475.44	55,000.00	39,524.56	28.14 %
Other Charges-Signs, ROW, DPSO, etc.	145,632.17	180,000.00	34,367.83	80.91 %
Total Public Works	<u>11,379,816.82</u>	<u>10,947,881.00</u>	<u>(431,935.82)</u>	<u>103.95 %</u>
Capital Outlay	2,740,308.29	10,050,307.00	7,309,998.71	27.27 %
Capital Outlay-PTF	1,029,622.30	898,708.00	(130,914.30)	114.57 %
Total Capital Outlays	<u>3,769,930.59</u>	<u>10,949,015.00</u>	<u>7,179,084.41</u>	<u>34.43 %</u>
Total expenditures	15,149,747.41	21,896,896.00	6,747,148.59	69.19 %
Net change in fund balances	2,794,994.65			
Fund balances--beginning	9,692,300.11			
Fund balances--ending	12,487,294.76			

**DeSoto Parish Police Jury**  
**SALES TAX FUND**  
**Budget Comparison Cash Basis**  
**For the 12 Months ended December 31, 2023**

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
<b>REVENUES</b>				
Taxes:				
Sales	12,142,301.93	13,000,000.00	857,698.07	93.40 %
Investment earnings	10,601.07	400.00	(10,201.07)	2650.27 %
Total Revenues	<u>12,152,903.00</u>	<u>13,000,400.00</u>	<u>847,497.00</u>	<u>93.48 %</u>
<b>EXPENDITURES</b>				
Current:				
Sales Tax Administration Fee	100,000.00	100,000.00		100.00 %
Sales Tax Commission Fee	139,185.48	170,000.00	30,814.52	81.87 %
Total Administrative	<u>239,185.48</u>	<u>270,000.00</u>	<u>30,814.52</u>	<u>88.59 %</u>
Transfer to Road Fund	5,956,858.76	6,365,200.00	408,341.24	93.58 %
Transfer to Library	2,978,429.38	3,182,600.00	204,170.62	93.58 %
Transfer to Solid Waste	1,787,057.62	1,909,560.00	122,502.38	93.58 %
Transfer to Jail Fund	1,191,371.76	1,273,040.00	81,668.24	93.58 %
Total Transfers Out	<u>11,913,717.52</u>	<u>12,730,400.00</u>	<u>816,682.48</u>	<u>93.58 %</u>
Total expenditures	<u>12,152,903.00</u>	<u>13,000,400.00</u>	<u>847,497.00</u>	<u>93.48 %</u>

**DeSoto Parish Police Jury  
WITNESS & JUROR FUND  
Budget Comparison Cash Basis  
For the 12 Months ended December 31, 2023**

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
<b>REVENUES</b>				
Fines & Forfeitures	132,528.23	43,000.00	(89,528.23)	308.21 %
Investment earnings	11,044.04	1,400.00	(9,644.04)	788.86 %
Total Revenues	<u>143,572.27</u>	<u>44,400.00</u>	<u>(99,172.27)</u>	<u>323.36 %</u>
<b>EXPENDITURES</b>				
Current:				
Judicial Administrator Reimbursement	-	44,000.00	44,000.00	- %
Official Fees	44.00	200.00	156.00	22.00 %
Off Duty Officers Witness Fees	1,300.00	3,550.00	2,250.00	36.62 %
Jurors & Witnesses Payments	35,852.83	20,000.00	(15,852.83)	179.26 %
Jurors & Witnesses Expenses	22,290.45	250,000.00	227,709.55	8.92 %
Total Judicial	<u>59,487.28</u>	<u>317,750.00</u>	<u>258,262.72</u>	<u>18.72 %</u>
Transfers Out	10,000.00	76,040.00	66,040.00	13.15 %
Total Transfers Out	<u>10,000.00</u>	<u>76,040.00</u>	<u>66,040.00</u>	<u>13.15 %</u>
Total expenditures	69,487.28	393,790.00	324,302.72	17.65 %
Net change in fund balances	74,084.99			
Fund balances--beginning	844,191.58			
Fund balances--ending	918,276.57			

**DeSoto Parish Police Jury**  
**JAIL FUND**  
**Budget Comparison Cash Basis**  
**For the 12 Months ended December 31, 2023**

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
<b>REVENUES</b>				
Taxes:				
Sales	1,691,212.50	1,273,040.00	(418,172.50)	132.85 %
Investment earnings	43,175.04	6,000.00	(37,175.04)	719.58 %
Total Revenues	<u>1,734,387.54</u>	<u>1,279,040.00</u>	<u>(455,347.54)</u>	<u>135.60 %</u>
<b>EXPENDITURES</b>				
Current:				
Professional Fees	(657.84)	3,000.00	3,657.84	(21.93)%
Professional Fee-Jail Physician	14,400.00	30,000.00	15,600.00	48.00 %
Professional Fees - Medical Expenses	74,263.90	50,000.00	(24,263.90)	148.53 %
Utilities-Jail	159,243.33	216,500.00	57,256.67	73.55 %
Insurance-General	78,895.10	96,000.00	17,104.90	82.18 %
Technology Expense/Copier, Lease, Etc.	248.40	5,000.00	4,751.60	4.97 %
Maintenance-Jail	179,606.08	150,000.00	(29,606.08)	119.74 %
Clothing & Supplies	51,399.92	40,000.00	(11,399.92)	128.50 %
Medicine (Drugs)	24,105.86	55,000.00	30,894.14	43.83 %
Small Equipment Purchases	-	15,000.00	15,000.00	- %
Feeding Prisoners	86,349.00	175,000.00	88,651.00	49.34 %
Transportation of Prisoners	8,327.99	9,500.00	1,172.01	87.66 %
Sheriff-Court Attendance	8,092.00	9,500.00	1,408.00	85.18 %
Total Public Safety	<u>684,273.74</u>	<u>854,500.00</u>	<u>170,226.26</u>	<u>80.08 %</u>
Capital Outlay	19,757.20	279,000.00	259,242.80	7.08 %
Total Capital Outlays	<u>19,757.20</u>	<u>279,000.00</u>	<u>259,242.80</u>	<u>7.08 %</u>
Total expenditures	704,030.94	1,133,500.00	429,469.06	62.11 %
Net change in fund balances	1,030,356.60			
Fund balances--beginning	2,047,077.87			
Fund balances--ending	3,077,434.47			

**DeSoto Parish Police Jury**  
**CORRECTIONAL FACILITY CONSTRUCTION FUND**  
**Budget Comparison Cash Basis**  
**For the 12 Months ended December 31, 2023**

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
<b>REVENUES</b>				
Sheriff's Reimbursement	476,401.64	10,000,000.00	9,523,598.36	4.76 %
Proceeds from Issuance of Long Term Debt	-	11,000,000.00	11,000,000.00	%
Interest Earnings	-	55,000.00	55,000.00	%
Total Revenues	476,401.64	21,055,000.00	20,578,598.36	2.26 %
<b>EXPENDITURES</b>				
Current:				
Capital Outlay	(967.84)	17,347,000.00	17,347,967.84	(0.01)%
Capital Outlay - Professional Fees	79,590.37	703,100.00	623,509.63	11.32 %
Total Capital Outlays	78,622.53	18,050,100.00	17,971,477.47	0.44 %
Total expenditures	78,622.53	18,050,100.00	17,971,477.47	0.44 %
Net change in fund balances	397,779.11			
Fund balances--beginning	2,547,654.91			
Fund balances--ending	2,945,434.02			

**DeSoto Parish Police Jury**  
**SOLID WASTE FUND**  
**Budget Comparison Cash Basis**  
**For the 12 Months ended December 31, 2023**

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
<b>REVENUES</b>				
Taxes:				
Ad valorem taxes	3,767,835.76	3,733,867.00	(33,968.76)	100.91 %
Sales	2,536,818.73	1,909,560.00	(627,258.73)	132.85 %
Licenses and Permits	3,308.00	10,000.00	6,692.00	33.08 %
Intergovernmental Revenue:				
State Funds:				
Fees & Charges for Services	8,649,406.24	7,863,100.00	(786,306.24)	110.00 %
Investment earnings	179,012.63	8,000.00	(171,012.63)	2237.66 %
Contributions	5,000.00	3,000.00	(2,000.00)	166.67 %
Miscellaneous Revenues	38,423.84	161,000.00	122,576.16	23.87 %
Total Revenues	<u>15,179,805.20</u>	<u>13,688,527.00</u>	<u>(1,491,278.20)</u>	<u>110.89 %</u>
<b>EXPENDITURES</b>				
Current:				
Salaries Mundy Landfill	777,531.42	889,122.00	111,590.58	87.45 %
Overtime- Landfill	124,502.96	135,000.00	10,497.04	92.22 %
Social Security Solid Waste	69,738.07	82,705.00	12,966.93	84.32 %
Retirement Solid Waste	68,277.59	81,084.00	12,806.41	84.21 %
Group Insurance Solid Waste	198,217.78	221,861.00	23,643.22	89.34 %
Group Insurance-Retiree	6,521.76	6,448.00	(73.76)	101.14 %
Legend	24,134.93	24,583.00	448.07	98.18 %
State Pension Plans	156,966.18	141,573.00	(15,393.18)	110.87 %
Unemployment Expense	-	1,500.00	1,500.00	- %
Contract Labor	27,724.33	200,000.00	172,275.67	13.86 %
Contract Labor - Water Treatment Services	552,575.40	600,000.00	47,424.60	92.10 %
Official Fees	19,625.88	160,000.00	140,374.12	12.27 %
Professional Fees	403,726.15	582,500.00	178,773.85	69.31 %
Landfill Marketing Fees	897,582.27	1,900,000.00	1,002,417.73	47.24 %
Dues, Subscriptions, & Advertisement	2,131.93	2,000.00	(131.93)	106.60 %
Utilities	45,925.97	46,000.00	74.03	99.84 %
Telephone	5,585.60	7,000.00	1,414.40	79.79 %
Rental-Equipment	779,481.51	1,000,099.00	220,617.49	77.94 %
Fleet Lease Expense	43,936.12	57,804.00	13,867.88	76.01 %
Maintenance-Equipment	558,806.69	650,000.00	91,193.31	85.97 %
Insurance-Fleet & Workman's Comp	187,040.97	154,628.00	(32,412.97)	120.96 %
Technology Expense/Copier Lease, etc.	48,895.48	40,000.00	(8,895.48)	122.24 %
Uniforms	8,676.10	10,000.00	1,323.90	86.76 %
Maintenance-Buildings & Grounds	264,062.75	285,000.00	20,937.25	92.65 %
Medical -Physicals	1,447.68	1,500.00	52.32	96.51 %
Material, Supplies, Gas & Oil	288,813.69	350,000.00	61,186.31	82.52 %
Office Expense	(7,017.31)	10,000.00	17,017.31	(70.17)%
Misc. Fees, Penalties, Etc.		5,000.00	4,942.00	1.16 %

**DeSoto Parish Police Jury**  
**SOLID WASTE FUND**  
**Budget Comparison Cash Basis**  
**For the 12 Months ended December 31, 2023**

Food, Clothing & Supplies	34,336.99	25,000.00	(9,336.99)	137.35 %
Small Equipment Purchases	3,959.64	20,000.00	16,040.36	19.80 %
Office Equipment	-	8,000.00	8,000.00	- %
Travel & Convention	10,762.95	9,000.00	(1,762.95)	119.59 %
Other Costs-Recycling, Signs	4,385.46	10,000.00	5,614.54	43.85 %
Keep DeSoto Beautiful	55,035.05	45,000.00	(10,035.05)	122.30 %
DPSO Crew	43,703.84	104,000.00	60,296.16	42.02 %
Total Sanitation	5,707,153.83	7,866,407.00	2,159,253.17	72.55 %
Salaries	1,019,399.08	881,603.00	(137,796.08)	115.63 %
Overtime Compactor Operations	40,115.86	72,000.00	31,884.14	55.72 %
Social Security Compactor Sites	75,578.73	68,590.00	(6,988.73)	110.19 %
Retirement Compactor Sites	24,289.86	67,245.00	42,955.14	36.12 %
Group Insurance Compactor Sites	47,726.53	67,863.00	20,136.47	70.33 %
Legend	6,653.54	5,759.00	(894.54)	115.53 %
Utilities	41,768.81	44,000.00	2,231.19	94.93 %
Telephone	21,584.31	22,500.00	915.69	95.93 %
Rental-Equipment	31,409.72	27,888.00	(3,521.72)	112.63 %
Fleet Lease Expense	9,408.28	10,000.00	591.72	94.08 %
Rental - Land & Buildings	43,113.99	31,000.00	(12,113.99)	139.08 %
Maintenance- Equipment	201,264.26	172,260.00	(29,004.26)	116.84 %
Insurance - Fleet & Workman's Co	19,562.23	53,124.00	33,561.77	36.82 %
Technology Expense/Copier, Lease, etc.	3,137.08	2,000.00	(1,137.08)	156.85 %
Uniforms	4,753.77	4,000.00	(753.77)	118.84 %
Maintenance-Building & Grounds	22,499.65	15,000.00	(7,499.65)	150.00 %
Medical - Physicals	1,503.95	1,500.00	(3.95)	100.26 %
Material, Supplies, Gas & Oil	173,791.82	200,000.00	26,208.18	86.90 %
Smal Equipment Purchases	75,635.94	83,500.00	7,864.06	90.58 %
Compactor Site Travel	4,999.58	1,000.00	(3,999.58)	499.96 %
DPSO Crew	43,703.84	61,000.00	17,296.16	71.65 %
Total Sanitation (Compactor Sites)	1,911,900.83	1,891,832.00	(20,068.83)	101.06 %
Capital Outlay	1,312,002.05	3,096,000.00	1,783,997.95	42.38 %
Total Capital Outlays	1,312,002.05	3,096,000.00	1,783,997.95	42.38 %
Transfers Out	1,225,000.00	1,225,000.00		100.00 %
Total Transfers Out	1,225,000.00	1,225,000.00		100.00 %
Total expenditures	10,156,056.71	14,079,239.00	3,923,182.29	72.13 %
Net change in fund balances	5,023,748.49			
Fund balances--beginning	14,755,156.36			
Fund balances--ending	19,778,904.85			

**DeSoto Parish Police Jury**  
**CRIMINAL COURT FUND**  
**Budget Comparison Cash Basis**  
**For the 12 Months ended December 31, 2023**

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
<b>REVENUES</b>				
Fines & Forfeitures	701,227.57	245,164.00	(456,063.57)	286.02 %
Investment earnings	9,855.55	600.00	(9,255.55)	1642.59 %
Transfers In	52,000.00	118,040.00	66,040.00	44.05 %
Total Revenues	763,083.12	363,804.00	(399,279.12)	209.75 %
<b>EXPENDITURES</b>				
<b>Current:</b>				
Salaries Court	159,227.63	157,946.00	(1,281.63)	100.81 %
Juvenile Probation Officer/Judicial Administrator	(9,074.04)	71,474.00	80,548.04	(12.70)%
Reimbursement to 42nd Judicial District Attorney	83,188.77	76,040.00	(7,148.77)	109.40 %
Social Security-Court	10,981.75	12,083.00	1,101.25	90.89 %
Retirement-Court	11,941.98	11,846.00	(95.98)	100.81 %
Group Insurance-Court	62,711.80	66,819.00	4,107.20	93.85 %
Group Insurance-Court-Retirees	4,436.50	4,526.00	89.50	98.02 %
T.A.P. Reimbursement	285,909.87	-	(285,909.87)	- %
Professional Fees	57,349.70	22,000.00	(35,349.70)	260.68 %
Jurors & Witnesses Expenses	79,531.36	-	(79,531.36)	- %
Insurance - General, Worker's Compensation, Etc.	198.52	250.00	51.48	79.41 %
Office Expense	5,715.41	3,200.00	(2,515.41)	178.61 %
Clerk of Court Fees	7,137.89	8,800.00	1,662.11	81.11 %
Total Judicial	759,257.14	434,984.00	(324,273.14)	174.55 %
Total expenditures	759,257.14	434,984.00	(324,273.14)	174.55 %
Net change in fund balances	3,825.98			
Fund balances--beginning	12,198.06			
Fund balances--ending	16,024.04			



**DeSoto Parish Police Jury**  
**OFFICE OF COMMUNITY SERVICES FUND**  
**Budget Comparison Cash Basis**  
**For the 12 Months ended December 31, 2023**

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
<b>REVENUES</b>				
Intergovernmental Revenue:				
Federal Grants	919,273.34	1,228,504.00	309,230.66	74.83 %
Contributions	2,814.72	700.00	(2,114.72)	402.10 %
Transfers In	120,000.00	-	(120,000.00)	- %
Total Revenues	<u>1,042,088.06</u>	<u>1,229,204.00</u>	<u>187,115.94</u>	<u>84.78 %</u>
<b>EXPENDITURES</b>				
Current:				
HUD Expenses	34,054.42	30,000.00	(4,054.42)	113.51 %
Total Health & Welfare	<u>34,054.42</u>	<u>30,000.00</u>	<u>(4,054.42)</u>	<u>113.51 %</u>
Salaries CAA	300,250.11	255,990.00	(44,260.11)	117.29 %
Temp Agency Expense	-	16,876.00	16,876.00	- %
Overtime	5,806.35	4,500.00	(1,306.35)	129.03 %
Social Security CAA	21,862.20	20,090.00	(1,772.20)	108.82 %
Retirement CAA	20,680.96	20,229.00	(451.96)	102.23 %
Group Insurance CAA	79,325.82	51,463.00	(27,862.82)	154.14 %
Group Insurance-Retirees	4,006.07	3,500.00	(506.07)	114.46 %
Legend	7,544.34	5,196.00	(2,348.34)	145.20 %
Insurance, Work Comp & Surety Bonds	14,959.43	11,476.00	(3,483.43)	130.35 %
Miscellaneous Expenses	33,479.79	20,000.00	(13,479.79)	167.40 %
Small Equipment Purchases	2,901.77	5,000.00	2,098.23	58.04 %
LIHEAP-Indirect	33,189.09	30,000.00	(3,189.09)	110.63 %
FEMA-Emergency Assistance Program	8,917.43	7,000.00	(1,917.43)	127.39 %
LIH Water Assistance Program - INDIRECT	1,776.71	3,000.00	1,223.29	59.22 %
CSBG Grant	7,553.61	30,000.00	22,446.39	25.18 %
CSBG-Indirect	14,880.35	18,000.00	3,119.65	82.67 %
Total Community Development	<u>557,134.03</u>	<u>502,320.00</u>	<u>(54,814.03)</u>	<u>110.91 %</u>
Salaries DHHS	210,930.64	276,000.00	65,069.36	76.42 %
Social Security DHHS	15,812.68	21,000.00	5,187.32	75.30 %
Retirement DHHS	16,803.36	20,000.00	3,196.64	84.02 %
Group Insurance DHHS	16,403.75	35,000.00	18,596.25	46.87 %
Group Insurance-Retirees DHHS	463.04	300.00	(163.04)	154.35 %
Legend - DHHS	5,966.08	5,700.00	(266.08)	104.67 %
Insurance, Work Comp & Surety Bonds DHHS	2,309.60	2,000.00	(309.60)	115.48 %
DHHS Weatherization Expense	266,008.47	291,400.00	25,391.53	91.29 %
DHHS Indirect Expense	11,354.14	14,300.00	2,945.86	79.40 %
DHHS Weatherization	<u>546,051.76</u>	<u>665,700.00</u>	<u>119,648.24</u>	<u>82.03 %</u>
Salaries DOE	44,435.81	36,000.00	(8,435.81)	123.43 %
Social Security DOE	3,315.03	2,700.00	(615.03)	122.78 %
Retirement DOE	3,472.92	2,700.00	(772.92)	128.63 %
Group Insurance DOE	3,404.53	4,600.00	1,195.47	74.01 %
Group Insurance-Retirees DOE	1,511.19	100.00	(64.49)	164.49 %

**DeSoto Parish Police Jury**  
**OFFICE OF COMMUNITY SERVICES FUND**  
**Budget Comparison Cash Basis**  
**For the 12 Months ended December 31, 2023**

Legend - DOE	1,199.09	750.00	(449.09)	159.88 %
Insurance, Work Comp & Surety Bonds DOE	477.24	324.00	(153.24)	147.30 %
DOE Weatherization Expense	91,886.88	104,101.00	12,214.12	88.27 %
DOE Indirect Expense	5,280.96	3,500.00	(1,780.96)	150.88 %
DOE Weatherization	153,636.95	154,775.00	1,138.05	99.26 %
Salaries DHHS Supplement	27.99	1,500.00	1,472.01	1.87 %
Social Security DHHS Supplement	2.03	120.00	117.97	1.69 %
Retirement DHHS Supplement	2.24	120.00	117.76	1.87 %
Group Insurance DHHS Supplement	6.02	200.00	193.98	3.01 %
Legend - DHHS Supplement	0.70	30.00	29.30	2.33 %
Insurance, Work Comp & Surety Bonds DHHS Supplement	0.44	200.00	199.56	0.22 %
DHHS Supplemental Weatherization Expense	2,076.51	4,800.00	2,723.49	43.26 %
DHHS Supplement Weatherization	2,115.93	6,970.00	4,854.07	30.36 %
Total expenditures	1,292,993.09	1,359,765.00	66,771.91	95.09 %
Net change in fund balances	(250,905.03)			
Fund balances--beginning	242,051.73			
Fund balances--ending	(8,853.30)			

**DeSoto Parish Police Jury**  
**AIRPORT FUND**  
**Budget Comparison Cash Basis**  
**For the 12 Months ended December 31, 2023**

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
<b>REVENUES</b>				
Intergovernmental Revenue:				
State Funds:				
State Grant (Louisiana)	14,670.50	700,000.00	685,329.50	2.10 %
State Grant	8,899.57	7,000.00	(1,899.57)	127.14 %
Fuel Sales & Hangar Lease	148,609.83	157,500.00	8,890.17	94.36 %
Investment earnings	45,334.98	1,000.00	(44,334.98)	4533.50 %
Gain/Loss on Sale of Investments	168,611.63	-	(168,611.63)	- %
Contributions	3,850.00	3,000.00	(850.00)	128.33 %
Other Revenues (Royalties)	122,388.59	77,425.00	(44,963.59)	158.07 %
Total Revenues	<u>512,365.10</u>	<u>945,925.00</u>	<u>433,559.90</u>	<u>54.17 %</u>
<b>EXPENDITURES</b>				
Salaries	132,966.96	130,861.00	(2,105.96)	101.61 %
Overtime	3,100.49	3,700.00	599.51	83.80 %
Social Security	9,769.95	10,294.00	524.05	94.91 %
Retirement	10,169.53	10,092.00	(77.53)	100.77 %
Group Insurance	37,357.72	31,659.00	(5,698.72)	118.00 %
Legend	3,651.29	2,374.00	(1,277.29)	153.80 %
Official Fees	-	150.00	150.00	- %
Investment Fees-US Bank	9,567.97	-	(9,567.97)	- %
Professional Fees	715.00	5,000.00	4,285.00	14.30 %
Dues, Subscriptions & Advertisement	424.00	1,000.00	576.00	42.40 %
Utilities	27,582.93	36,000.00	8,417.07	76.62 %
Telephone	5,765.83	6,000.00	234.17	96.10 %
Fleet Lease Expense	18,750.32	19,600.00	849.68	95.66 %
Rental - Equipment, Misc.	2,850.00	11,400.00	8,550.00	25.00 %
Maintenance of Equipment	12,496.25	28,000.00	15,503.75	44.63 %
Insurance-Gen, Workers Comp, Etc.	17,997.99	23,580.00	5,582.01	76.33 %
Technology Expense, Copier, Lease, etc.	16,692.28	16,000.00	(692.28)	104.33 %
Maintenance of Buildings & Grounds	38,259.87	40,000.00	1,740.13	95.65 %
Aviation & Jet Fuel	91,597.34	130,000.00	38,402.66	70.46 %
Fuel - Gasoline & Diesel	3,167.16	4,000.00	832.84	79.18 %
Office Expense	4,394.72	2,500.00	(1,894.72)	175.79 %
Materials and Supplies	6,530.59	4,700.00	(1,830.59)	138.95 %
Fly-In and Balloon Festival Expenses	68,033.29	82,000.00	13,966.71	82.97 %
Small Equipment Purchases	11,185.45	4,000.00	(7,185.45)	279.64 %
Office Equipment	-	3,000.00	3,000.00	- %
Travel & Convention Expense	1,462.23	3,500.00	2,037.77	41.78 %
Other Charges	13,376.25	20,100.00	6,723.75	66.55 %
Total Transportation	<u>547,865.41</u>	<u>629,510.00</u>	<u>81,644.59</u>	<u>87.03 %</u>
Capital Outlay	18,560.60	700,000.00	681,439.40	2.65 %
Total Capital Outlays	<u>18,560.60</u>	<u>700,000.00</u>	<u>681,439.40</u>	<u>2.65 %</u>

**DeSoto Parish Police Jury  
AIRPORT FUND  
Budget Comparison Cash Basis  
For the 12 Months ended December 31, 2023**

Total expenditures	566,426.01	1,329,510.00	763,083.99	42.60 %
Net change in fund balances	(54,060.91)			
Fund balances--beginning	4,346,617.37			
Fund balances--ending	4,292,556.46			

**DeSoto Parish Police Jury**  
**ARPA GRANT FUND**  
**Budget Comparison Cash Basis**  
**For the 12 Months ended December 31, 2023**

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
<b>REVENUES</b>				
Intergovernmental Revenue:				
Federal Grants	2,099,409.23	-	(2,099,409.23)	%
Investment earnings	23,858.58	3,000.00	(20,858.58)	795.29 %
Total Revenues	<u>2,123,267.81</u>	<u>3,000.00</u>	<u>(2,120,267.81)</u>	<u>70775.59 %</u>
<b>EXPENDITURES</b>				
Current:				
Transfer to Other Funds for Revenue Loss	-	100,000.00	100,000.00	- %
Transfer to Other Funds for Revenue Loss	2,132,312.93	1,000,000.00	(1,132,312.93)	213.23 %
Total Health & Welfare	<u>2,132,312.93</u>	<u>1,100,000.00</u>	<u>(1,032,312.93)</u>	<u>193.85 %</u>
Total expenditures	2,132,312.93	1,100,000.00	(1,032,312.93)	193.85 %
Net change in fund balances	(9,045.12)			
Fund balances--beginning	9,780.32			
Fund balances--ending	735.20			

**DeSoto Parish Police Jury  
RENTAL ASSISTANCE FUND  
Budget Comparison Cash Basis  
For the 12 Months ended December 31, 2023**

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
<b>REVENUES</b>				
Intergovernmental Revenue:				
Federal Grants	1,008,323.00	1,053,000.00	44,677.00	95.76 %
Investment earnings	3,308.81	300.00	(3,008.81)	1102.94 %
Section 8 Fraud Payments	8,253.00	5,000.00	(3,253.00)	165.06 %
Total Revenues	<u>1,019,884.81</u>	<u>1,058,300.00</u>	<u>38,415.19</u>	<u>96.37 %</u>
<b>EXPENDITURES</b>				
Current:				
Professional Fees	139,422.00	144,000.00	4,578.00	96.82 %
Miscellaneous Expense	232.56	-	(232.56)	- %
Port-Out Admin Fee Exp	664.43	540.00	(124.43)	123.04 %
Port-Out HAP Expense	13,231.00	10,000.00	(3,231.00)	132.31 %
Port-Out UAP Exp	555.00	-	(555.00)	- %
HAP - Portability In Payments	3,350.00	-	(3,350.00)	- %
HAP Payments	836,975.16	867,000.00	30,024.84	96.54 %
UAP Payments	18,571.00	18,000.00	(571.00)	103.17 %
Total Health & Welfare	<u>1,013,001.15</u>	<u>1,039,540.00</u>	<u>26,538.85</u>	<u>97.45 %</u>
Total expenditures	1,013,001.15	1,039,540.00	26,538.85	97.45 %
Net change in fund balances	6,883.66			
Fund balances--beginning	22,111.51			
Fund balances--ending	28,995.17			

**DeSoto Parish Police Jury  
EASTSIDE SEWER FUND  
Budget Comparison Cash Basis  
For the 12 Months ended December 31, 2023**

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
REVENUES				
Intergovernmental Revenue:				
EXPENDITURES				
Current:				
Professional Fees	-	38,115.00	38,115.00	- %
Utilities	1,956.02	2,100.00	143.98	93.14 %
Total Public Works	<u>1,956.02</u>	<u>40,215.00</u>	<u>38,258.98</u>	<u>4.86 %</u>
Total expenditures	1,956.02	40,215.00	38,258.98	4.86 %
Net change in fund balances	(1,956.02)			
Fund balances--beginning	(91,874.59)			
Fund balances--ending	(93,830.61)			

**DeSoto Parish Police Jury**  
**ANIMAL SERVICES FUND**  
**Budget Comparison Cash Basis**  
**For the 12 Months ended December 31, 2023**

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
<b>REVENUES</b>				
Fees & Charges for Services	6,509.88	12,000.00	5,490.12	54.25 %
Contributions	7,932.89	20,000.00	12,067.11	39.66 %
Fines	590.00	2,500.00	1,910.00	23.60 %
Transfers In	500,000.00	500,000.00		100.00 %
Total Revenues	<u>515,032.77</u>	<u>534,500.00</u>	<u>19,467.23</u>	<u>96.36 %</u>
<b>EXPENDITURES</b>				
Salaries	273,550.03	278,879.00	5,328.97	98.09 %
Temp Agency Expense	-	2,000.00	2,000.00	- %
Overtime	3,320.62	5,000.00	1,679.38	66.41 %
Social Security	20,247.50	21,716.00	1,468.50	93.24 %
Retirement	20,704.02	21,290.00	585.98	97.25 %
Group Insurance	46,559.04	30,237.00	(16,322.04)	153.98 %
Legend	2,575.00	2,600.00	25.00	99.04 %
Unemployment Expense	-	1,000.00	1,000.00	- %
Professional Fees	10,549.85	25,000.00	14,450.15	42.20 %
Professional Fees - Bissell Grant	-	2,158.00	2,158.00	- %
Dues, Subscriptions, Advertisement	-	900.00	900.00	- %
Utilities	24,161.71	30,000.00	5,838.29	80.54 %
Telephone	2,394.12	5,500.00	3,105.88	43.53 %
Equipment Lease & Rental	4,374.00	5,500.00	1,126.00	79.53 %
Fleet Lease Expense	19,763.90	20,000.00	236.10	98.82 %
Maintenace - Equipment	7,841.87	5,750.00	(2,091.87)	136.38 %
Insurance - General, Worker's Comp	12,409.95	12,000.00	(409.95)	103.42 %
Technology Expense/Copier, Lease, etc.	10,914.57	12,000.00	1,085.43	90.95 %
Uniforms	3,092.25	4,500.00	1,407.75	68.72 %
Maintenance of Building & Grounds	15,424.63	22,000.00	6,575.37	70.11 %
Medical - Physicals	246.18	1,500.00	1,253.82	16.41 %
Fuel Expense	3,774.42	3,600.00	(174.42)	104.85 %
Office Expense	1,740.50	3,750.00	2,009.50	46.41 %
Misc. Fees, Penalties, Etc.	80.74	1,000.00	919.26	8.07 %
Food, Clothing, Supplies & Drugs	49,055.99	35,000.00	(14,055.99)	140.16 %
Small Equipment Purchases	3,200.09	4,000.00	799.91	80.00 %
Travel & Convention	4,550.36	4,000.00	(550.36)	113.76 %
Total Public Safety	<u>540,531.34</u>	<u>560,880.00</u>	<u>20,348.66</u>	<u>96.37 %</u>
Total expenditures	540,531.34	560,880.00	20,348.66	96.37 %



**DeSoto Parish Police Jury  
ANIMAL SERVICES FUND  
Budget Comparison Cash Basis  
For the 12 Months ended December 31, 2023**

Net change in fund balances	(25,498.57)
Fund balances--beginning	39,076.03
Fund balances--ending	13,577.46

**DeSoto Parish Police Jury  
SINKING FUND  
Budget Comparison Cash Basis  
For the 12 Months ended December 31, 2023**

	Actual	Annual Budget	(Over)Under Budget	% of Actual to Budget
<b>REVENUES</b>				
Transfer In (Solid Waste Tipping Fees)	1,225,000.00	1,225,000.00		100.00 %
Interest	13,450.60	6,125.00	(7,325.60)	219.60 %
Total Revenues	<u>1,238,450.60</u>	<u>1,231,125.00</u>	<u>(7,325.60)</u>	<u>100.60 %</u>
<b>EXPENDITURES</b>				
<b>Current:</b>				
Interest Payment	-	1,225,000.00	1,225,000.00	- %
Total Capital Outlays	<u>-</u>	<u>1,225,000.00</u>	<u>1,225,000.00</u>	<u>- %</u>
Total expenditures	-	1,225,000.00	1,225,000.00	- %
Net change in fund balances	1,238,450.60			
Fund balances--beginning	1,225,000.00			
Fund balances--ending	2,463,450.60			



# DESOTO PARISH POLICE JURY

December 18, 2023 at 5:00 PM

Public Hearing

Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052

## MINUTES

### A. CALL TO ORDER

PRESENT

District 1A Jimmy Holmes

District 1C Keith Parker

District 2 Kyle Kennington

District 3 Greg Baker

District 4A Richard Fuller

District 4B Jeri Burrell

District 4C Ernel Jones

District 4D Trina Boyd-Simpson

District 5 Reggie Roe

District 6 Rodriguez Ross

ABSENT

District 1B B. D. Mitchell

### B. INVOCATION

Given by Ross

### C. PLEDGE OF ALLEGIANCE

Led by Ross

### D. GUEST AND PUBLIC COMMENTS

1. GUEST AND PUBLIC COMMENTS RECEIVED CONCERNING FUNDING OF VARIOUS POLICE JURY PROGRAMS AND FOR THE PROPOSED BUDGET FOR 2024

There were no guest or comments made

### E. ADJOURN

Motion made by District 2 Kennington, Seconded by District 5 Roe.



# DESOTO PARISH POLICE JURY

December 18, 2023 at 5:05 PM

Regular Meeting

Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052

## MINUTES

### A. CALL TO ORDER

PRESENT

District 1A Jimmy Holmes

District 1C Keith Parker

District 2 Kyle Kennington

District 3 Greg Baker

District 4A Richard Fuller

District 4B Jeri Burrell

District 4C Ernel Jones

District 4D Trina Boyd-Simpson

District 5 Reggie Roe

District 6 Rodriguez Ross

ABSENT

District 1B B. D. Mitchell

### B. INVOCATION

Done in previous meeting

### C. PLEDGE OF ALLEGIANCE

Done in previous meeting

### D. PRESENTATION OF ACHIEVEMENTS AND SERVICE AWARDS

1. Steve Brown - Retirement
2. Phillip Daniels, Administrator of E911, Serving as Vice President of NENA 911 since April

### E. ANNOUNCEMENTS

3. Announcement of Public Meeting

Notice is hereby given that at its meeting to be held on Tuesday, January 16, 2024 at 5:00 p.m. at its regular meeting place, the Police Jury Meeting Room of

the Police Jury Annex, 101 Franklin Street, Mansfield Louisiana, the Police Jury of the Parish of DeSoto, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held in the Parish of DeSoto, State of Louisiana to authorize the renewal of an ad valorem tax therein.

#### **F. CALL FOR ADDITIONS AND DELETIONS TO THE AGENDA**

Authorize reimbursing the property owner at 355 Fire Tower Road for cutting and removal of a tree in the Road Right of Way which fell during a storm

Motion made by District 4A Fuller, Seconded by District 4B Burrell.

Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Roe, District 6 Ross

#### **G. GUEST AND PUBLIC COMMENTS**

Donald Jackson spoke regarding Item 18 on the agenda

#### **H. PRESIDENT'S REPORT**

None

#### **I. COUNSEL'S REPORT**

None

#### **J. ADMINISTRATOR'S REPORT**

4. Michael Norton, Parish Administrator

Michael Norton, Parish Administrator, gave his report

#### **K. LOBBYIST'S REPORT**

5. Chance McNeely with Delta Resource Group

Mr. McNeely presented his report and answered questions posed by individual Jurors

#### **L. TREASURER'S FINANCIAL REPORT**

6. Accept the Financial Statements as of November 30, 2023 and Year to Date Budget to actual report

Ms. Garcia, Parish Treasurer, presented the Financial Report ending November 30, 2023 and reported one (1) deficit

Motion made by District 3 Baker, Seconded by District 2 Kennington.  
Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington,  
District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District  
4D Boyd-Simpson, District 5 Roe, District 6 Ross

#### **M. APPROVAL OF MINUTES**

7. Approve the November 20, 2023 Regular Meeting, November 27, 2023 Budget and Finance Committee Meeting, November 28, 2023 Budget and Finance Committee Meeting, December 4, 2023 Administrative, Budget and Finance, Buildings and Properties, Personnel, Policy and Procedures, Solid Waste, Insurance, Road and Special Meeting

Motion made by District 4A Fuller, Seconded by District 5 Roe.  
Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington,  
District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District  
4D Boyd-Simpson, District 5 Roe, District 6 Ross

#### **N. OLD BUSINESS**

8. Authorize the President to sign a Resolution requesting the designation of certain census tract Block Groups enumerated below as Enterprise Zones, for participation in the Enterprise Zone Program Administered by the Louisiana Department of Economic Development and sign the Enterprise Zone Program Approval Letter

Motion made by District 4C Jones, Seconded by District 2 Kennington.  
Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington,  
District 3 Baker, District 4A Fuller, District 4C Jones, District 4D Boyd-Simpson,  
District 5 Roe, District 6 Ross  
Voting Abstaining: District 4B Burrell

#### **O. NEW BUSINESS**

9. Authorize the President to sign the Indemnification with Louisiana Midstream Gas Services LLC for access to their pipeline on the north side of Mundy Landfill to perform erosion control.

Motion made by District 3 Baker, Seconded by District 4C Jones.  
Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington,  
District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District  
4D Boyd-Simpson, District 5 Roe, District 6 Ross

- 10. Authorize reimbursing the property owner at 355 Fire Tower Road for cutting and removal of a tree in the Road Right of Way which fell during a storm

**P. RESOLUTIONS**

- 11. Approve a Resolution adopting an Operating Budget of Revenue and Expenditure for the Fiscal Year Beginning January 1, 2024 and Ending December 31, 2024.

Motion made by District 3 Baker, Seconded by District 5 Roe.

Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Roe, District 6 Ross

- 12. Recommends authorizing the President to sign a Resolution appointing Michael Rister as a director to the board of the Louisiana Local Government Environmental Facilities and Community Development Authority for a two year term

Motion made by District 4B Burrell, Seconded by District 5 Roe.

Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Roe, District 6 Ross

**Q. ORDINANCES**

**R. ADMINISTRATIVE ITEMS**

- 13. Recommends approving the 2024 Holiday Schedule

Motion made by District 2 Kennington, Seconded by District 4D Boyd-Simpson.

Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Roe, District 6 Ross

- 14. Recommends approving the 2024 Meeting Schedule

Motion made by District 4B Burrell, Seconded by District 2 Kennington.

Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Roe, District 6 Ross

- 15. Recommends approving the 2024 Liquor License Renewals

Motion made by District 4C Jones, Seconded by District 4B Burrell.

Voting Yea: District 1A Holmes, District 1C Parker, District 3 Baker, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Roe, District 6

Ross

Voting Abstaining: District 2 Kennington, District 4A Fuller

- 16. Recommends approving the 2024 DeSoto Parish Tourism Commission Budget

Motion made by District 4D Boyd-Simpson, Seconded by District 4B Burrell.

Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Roe, District 6 Ross

**S. BUDGET AND FINANCE ITEMS**

- 17. Recommends selecting Thomas, Cunningham, Broadway and Todtenbier, CPA's for the 2023-2025 audits

Motion made by District 5 Roe, Seconded by District 2 Kennington.

Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington, District 3 Baker, District 4A Fuller, District 4C Jones, District 4D Boyd-Simpson, District 5 Roe, District 6 Ross

Voting Nay: District 4B Burrell

**T. BUILDINGS AND PROPERTIES & PARKS AND RECREATIONAL ITEMS**

- 18. Recommends authorizing the President to sign a 3 year renewal service agreement with Johnson Controls for HVAC and Controls at the Courthouse with recommended changes per legal counsel

Motion made by District 2 Kennington, Seconded by District 1A Holmes.

Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Roe, District 6 Ross

**U. INSURANCE ITEMS**

- 19. Recommends approving the Property and Casualty and Workers Compensation Insurance for 2024

Motion to use AmGuard Insurance for Property and Casualty and LUBA Indemnity Insurance for Workers Compensation.

Motion made by District 1A Holmes, Seconded by District 4B Burrell.

Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Roe, District 6 Ross



**V. PERSONNEL ITEMS**

20. Recommends approving the Compensation Study

Motion made by District 4D Boyd-Simpson, Seconded by District 4B Burrell.  
Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington,  
District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District  
4D Boyd-Simpson, District 5 Roe, District 6 Ross

21. Recommends approving the new step increase schedule

Alternate motion that existing employees stay at the 6 step increase and new hires start at the 12 step increase

Motion made by District 3 Baker, Seconded by District 5 Roe.  
Voting Yea: District 1A Holmes, District 2 Kennington, District 3 Baker, District  
4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson,  
District 5 Roe, District 6 Ross  
Voting Nay: District 1C Parker

**W. ROAD ITEMS**

22. Recommends authorizing the President to sign the Change Order No. 1 to include asphalt resurfacing on Cody Lane

Motion made by District 6 Ross, Seconded by District 5 Roe.  
Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington,  
District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District  
4D Boyd-Simpson, District 5 Roe, District 6 Ross

23. Recommends authorizing the President to sign Change Order No. 3 for sheet pile headwall on Mounce Road (2016 FEMA)

Motion made by District 4B Burrell, Seconded by District 1A Holmes.  
Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington,  
District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District  
4D Boyd-Simpson, District 5 Roe, District 6 Ross

24. Recommends authorizing the Parish Administrator to sign the agreement between owner and engineer for professional service on Brazzel Road.

Motion made by District 6 Ross, Seconded by District 3 Baker.  
Voting Yea: District 1A Holmes, District 3 Baker, District 4A Fuller, District 4B  
Burrell, District 4C Jones, District 4D Boyd-Simpson, District 6 Ross  
Voting Nay: District 1C Parker, District 2 Kennington, District 5 Roe

- 25. Recommends authorizing compensation to Pat Loftus for fence replacement on Powell Road as per the servitude agreement

Motion made by District 2 Kennington, Seconded by District 4B Burrell.  
Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Roe, District 6 Ross

**X. SOLID WASTE ITEMS**

- 26. Recommends accepting the price increase for Municipal Solid Waste from Bossier per the recommendation of Live Oak from \$23.00 per ton to \$28.00 per ton for 2024, \$30.50 per ton for 2025, and \$33.00 per ton for 2026.

Motion made by District 5 Roe, Seconded by District 1C Parker.  
Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington, District 3 Baker, District 4C Jones, District 4D Boyd-Simpson, District 5 Roe, District 6 Ross  
Voting Nay: District 4A Fuller, District 4B Burrell

**Y. ADJOURN**

Motion made by District 4C Jones, Seconded by District 4A Fuller.



# DESOTO PARISH POLICE JURY

January 02, 2024 at 5:00 PM

Administrative Committee Meeting

Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052

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## MINUTES

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### A. CALL TO ORDER

PRESENT

District 1A, Chairman Jimmy Holmes

District 1C Keith Parker

District 2 Kyle Kennington

District 3 Greg Baker

District 4A Richard Fuller

District 4B Jeri Burrell

District 4C Ernel Jones

District 4D Trina Boyd-Simpson

District 5 Reggie Roe

District 6 Rodriguez Ross

ABSENT

District 1B B. D. Mitchell

### B. INVOCATION

Given by District 6 Ross.

### C. PLEDGE OF ALLEGIANCE

Led by District 6 Ross.

### D. PRESIDENT'S REPORT

Nothing to report

### E. LEGAL COUNSEL'S REPORT

Nothing to report

### F. CALL FOR ADDITIONS AND DELETIONS

None

**G. GUEST AND PUBLIC COMMENTS**

None

**H. ADMINISTRATIVE ITEMS**

1. Authorize the Administrator to sign agreements with Contract Haulers.

Motion made by District 2 Kennington, Seconded by District 3 Baker.  
Voting Yea: District 1A, Chairman Holmes, District 1C Parker, District 2 Kennington, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Roe, District 6 Ross

**I. ADJOURN**

Motion made by District 6 Ross, Seconded by District 1C Parker.



**DESOTO PARISH POLICE JURY**  
**January 02, 2024 at 5:01 PM**  
**Budget and Finance Committee Meeting**

**Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052**

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## **MINUTES**

### **OFFICERS**

Greg Baker, Chairman, Kyle Kennington, Trina Boyd-Simpson, Richard Fuller and B. D. Mitchell

### **A. CALL TO ORDER**

#### **PRESENT**

District 3, Chairman Greg Baker  
District 2 Kyle Kennington  
District 4D Trina Boyd-Simpson  
District 4A Richard Fuller

#### **ABSENT**

District 1B B. D. Mitchell

### **B. CALL FOR ADDITIONS AND DELETIONS**

None

### **C. GUEST AND PUBLIC COMMENTS**

None

### **D. BUDGET AND FINANCE ITEMS**

1. Approve the budget amendments for 2023 to comply with the Local Government Budget Act.

Motion made by District 4A Fuller, Seconded by District 4D Boyd-Simpson.  
Voting Yea: District 3, Chairman Baker, District 2 Kennington, District 4D Boyd-Simpson, District 4A Fuller

2. Approve the amended 2023 budget and the proposed 2024 budget for the operation of the North Louisiana Criminalistics Laboratory Commission

Motion made by District 2 Kennington, Seconded by District 4D Boyd-Simpson.  
Voting Yea: District 3, Chairman Baker, District 2 Kennington, District 4D Boyd-

Simpson, District 4A Fuller

**E. ADJOURN**

Motion made by District 4A Fuller, Seconded by District 4D Boyd-Simpson.



# **DESOTO PARISH POLICE JURY**

## **January 02, 2024 at 5:02 PM**

### **Personnel Committee Meeting**

**Police Jury Meeting Room, 101 Franklin Street,  
101 Franklin Street, Mansfield, LA 71052**

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## **MINUTES**

Jeri Burrell, Chairwoman, Keith Parker, Ernel Jones, Kyle Kennington, and Trina Boyd-Simpson

### **A. CALL TO ORDER**

PRESENT

District 4B, Chairwoman Jeri Burrell  
District 1C Keith Parker  
District 2 Kyle Kennington  
District 4C Ernel Jones  
District 4D Trina Boyd-Simpson

### **B. CALL FOR ADDITIONS AND DELETIONS**

None

### **C. GUEST AND PUBLIC COMMENTS**

None

### **D. PERSONNEL ITEMS**

1. Accept the recommendation of the Parish Administrator and Human Resource Director for the Solid Waste Superintendent.

Motion made by District 2 Kennington, Seconded by District 1C Parker.  
Voting Yea: District 1C Parker, District 2 Kennington, District 4C Jones, District 4D Boyd-Simpson  
Voting Nay: District 4B, Chairwoman Burrell

### **E. ADJOURN**

Motion made by District 4D Boyd-Simpson, Seconded by District 4C Jones.



# DESOTO PARISH POLICE JURY

December 18, 2023 at 5:30 PM

Special Meeting

Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052

## MINUTES

Rodriguez Ross, President • Greg Baker, Vice President  
Michael Norton, Administrator • Jodi Zeigler, Secretary • Liliana Garcia, Treasurer

### A. CALL TO ORDER

PRESENT

District 1A Jimmy Holmes  
District 1C Keith Parker  
District 2 Kyle Kennington  
District 3 Greg Baker  
District 4A Richard Fuller  
District 4B Jeri Burrell  
District 4C Ernel Jones  
District 4D Trina Boyd-Simpson  
District 5 Reggie Roe  
District 6 Rodriguez Ross

ABSENT

District 1B B. D. Mitchell

### B. INVOCATION

Done in previous meeting

### C. PLEDGE OF ALLEGIANCE

Done in previous meeting

### D. GUEST AND PUBLIC COMMENTS

None

### E. ADDITIONS AND DELETIONS

None

### F. NEW BUSINESS



1. Executive Session in compliance with La R.S. 42:17(1); discuss the character and professional competence of a parish employee; however no final or binding action shall be taken during the executive session.

Mr. Norton asked the session be closed

Motion made by District 4B Burrell, Seconded by District 4C Jones.

Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Roe, District 6 Ross

2. Motion to reconvene Executive Session

No action was taken

Motion made by District 6 Ross, Seconded by District 1C Parker.

Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington, District 3 Baker, District 4A Fuller, District 4B Burrell, District 4C Jones, District 4D Boyd-Simpson, District 5 Roe, District 6 Ross

**G. ADJOURN**

Motion made by District 4D Boyd-Simpson, Seconded by District 1C Parker.



**DESOTO PARISH POLICE JURY**  
**January 02, 2024 at 5:30 PM**  
**Special Meeting**

**Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052**

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## **MINUTES**

Rodriguez Ross, President • Greg Baker, Vice President  
Michael Norton, Administrator • Jodi Zeigler, Secretary • Lilliana Garcia, Treasurer

### **A. CALL TO ORDER**

#### PRESENT

District 1A Jimmy Holmes  
District 1C Keith Parker  
District 2 Kyle Kennington  
District 3 Greg Baker  
District 4A Richard Fuller  
District 4B Jeri Burrell  
District 4C Ernel Jones  
District 4D Trina Boyd-Simpson  
District 5 Reggie Roe  
District 6 Rodriguez Ross

#### ABSENT

District 1B B. D. Mitchell

### **B. INVOCATION**

Done in previous meeting

### **C. PLEDGE OF ALLEGIANCE**

Done in previous meeting

### **D. GUEST AND PUBLIC COMMENTS**

None

### **E. ADDITIONS AND DELETIONS**

None

### **F. NEW BUSINESS**

1. Recommends accepting the recommendation of the Parish Administrator and Human Resource Director for the Solid Waste Superintendent.

Motion made by District 1A Holmes, Seconded by District 2 Kennington.  
Voting Yea: District 1A Holmes, District 1C Parker, District 2 Kennington,  
District 3 Baker, District 4C Jones, District 4D Boyd-Simpson, District 5 Roe,  
District 6 Ross  
Voting Nay: District 4B Burrell  
Voting Abstaining: District 4A Fuller

## **G. ADJOURN**

Motion made by District 2 Kennington, Seconded by District 4A Fuller.



# DESOTO PARISH POLICE JURY

January 02, 2024 at 5:03 PM

Solid Waste Committee

Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052

## MINUTES

Greg Baker, Chairman, B. D. Mitchell, Ernel Jones, Jimmy Holmes and Richard Fuller

### A. CALL TO ORDER

PRESENT

District 3, Chairman Greg Baker

District 4C Ernel Jones

District 1A Jimmy Holmes

District 4A Richard Fuller

ABSENT

District 1B B. D. Mitchell

### B. CALL FOR ADDITIONS AND DELETIONS

None

### C. GUEST AND PUBLIC COMMENTS

None

### D. SOLID WASTE ITEMS

1. Approve the Cooperative Endeavor Agreement with Shreveport Green for the Household Hazardous Waste Collection Day for February 17, 2023

Date needed to be February 17, 2024

Motion made by District 4A Fuller, Seconded by District 4C Jones.

Voting Yea: District 3, Chairman Baker, District 4C Jones, District 1A Holmes, District 4A Fuller

### E. ADJOURN

Motion made by District 4C Jones, Seconded by District 4A Fuller.

## Revize Web Services Sales Agreement

This Sales Agreement is between DeSoto Parish Police Jury, LA ("CLIENT") and Revize LLC, aka Revize Software Systems, ("Revize"). Federal Tax ID# 20-5000179 Date: 1-4-2023

<b>CLIENT INFORMATION:</b>	<u>DeSoto Parish Police Jury</u>	<b>REVIZE LLC:</b>
<b>Company Name:</b>	<u>DeSoto Parish Police Jury</u>	<b>Revize Software Systems</b>
<b>Company Address:</b>	<u>101 Franklin Street</u>	<b>150 Kirts Blvd.</b>
<b>Company City/State/Zip:</b>	<u>Mansfield, LA 71052</u>	<b>Troy, MI 48084</b>
<b>Contact Name:</b>	<u>Donald Jackson</u>	<b>248-269-9263</b>
	<u>djackson@desotoppj.com</u>	
	<u>318-465-2314</u>	
<b>Billing Dept. Contact:</b>		
<b>Client Website Address:</b>	<u><a href="https://www.desotoppj.com/">https://www.desotoppj.com/</a></u>	

The CLIENT agrees to purchase the following products and services provided by REVIZE:

<u>Quantity</u>	<u>Description</u>	<u>Price</u>
1	<b>Phase 1 - Project Planning and Analysis, SOW, onetime fee:</b>	\$750
1	<b>Phase 2 – Discovery &amp; Design from Scratch, onetime fee:</b> <ul style="list-style-type: none"> <li>1 mockup with up to 3 rounds of changes</li> <li>Home page template and inner page design and layout.</li> <li>Includes Responsive Web Design</li> <li>Departmental Page</li> </ul>	\$3,000
1	<b>Phase 3 &amp; 4 – Revize Template Development, onetime fee:</b> <ul style="list-style-type: none"> <li>Set-up all CMS modules listed in this agreement</li> <li>Integration with all 3rd party web applications</li> </ul>	\$4,000
1	<b>Phase 5 – Quality Assurance Testing, onetime fee:</b>	Included
1	<b>Phase 6 –</b> <ul style="list-style-type: none"> <li>Site map development/content reorganization and migration from old website into new website including spell checking and style corrections for 100 pages and Documents (approximate amount on your website today). To help remove stale content, Revize will not be moving over old announcements, events or calendar items.</li> </ul>	\$1,000
1	<b>Phase 7 – Content editing and site administration training on- remote (one day session up to 8 hours)</b>	\$1,000
1	<b>Phase 8 – Go Live:</b>	Included

1	Revize Annual Software Subscription, Tech Support, CMS Updates, Website Hosting, 50GB website storage, 100GB/Month Bandwidth, SSL Certificate pre-paid annual fee:	\$3,500
1	<b>Grand Total</b>	<b>\$13,250</b> \$3,500/year

**Payment Schedule**

Payment Amount	Includes
\$13,250	Year 1 Development Support, Hosting
\$3,500	Year 2 Support and Hosting
\$3,500	Year 3 Support and Hosting
\$3,500	Year 4 Support and Hosting

**Terms:**

1. Payments: All Invoices are due upon receipt. Work begins upon receiving initial payment.
2. Revize requires a check for \$13,250 to start Phase 2 of this project.
3. Additional content migration, if requested, is available for \$3 per web page or document.
4. Additional bandwidth is available at \$360 per year for each additional 50GB per month.
5. Additional website storage is available at \$1,000 per year for each additional 5GB website storage.
6. Governing Law and Jurisdiction. This Agreement shall be governed by, and construed under, the laws of the State of Louisiana.
7. Both parties must agree in writing to any changes or additions to this Sales Agreement.
8. Website go live date to be no later than August 1, 2024. Client understands that project completion date is highly dependent on their timely communication with Revize. For project timeline and details please refer to our proposal dated 6-27-2023. Client also agrees and understands that;
  - a. The primary communication tool for this project and future tech support is the Revize customer portal found at <https://support.revize.com>.
  - b. During the project, Client will respond to Revize inquiries within 48 hours of the request to avoid any delay in the project timeline.
9. Revize will provide a free redesign of the website in year 5 of the agreement. This assumes the customer agrees to five consecutive years of annual software subscription, tech support, CMS updates, and hosting.
10. Client owns design, content, and will receive periodic updates to the CMS for the life of the contract.
11. Unless otherwise agreed, Revize does not migrate irrelevant records, calendar events, news items, bid results, low quality images, or data considered non-conforming to new website layout.
12. Storage is limited only to relevant website c

## Enterprise Revize CMS License

As part of this agreement Revize Software Systems, LLC. provides to the Client a full Enterprise Revize CMS Software license. This software is a proprietary software built and maintained by Revize Software Systems LLC., and is intended to allow for the Client to easily update the content of their website. Client agrees that this license will only be used to maintain the websites included in this agreement. Sharing of the content management system, by the Client, with other entities not identified in this agreement is prohibited.

Revize will maintain, update, and host the Revize CMS during the contract period. In the event that the contract is terminated, for any reason, Revize will provide the latest version of the Revize CMS to the Client. This system will then have the ability to be hosted and used by the Client as long as they wish. Revize will provide reasonable support in transferring the CMS system to the Client's decided upon hosting architecture.

### Products Client Owns Include:

- Revize CMS License
- Hosted Website
- Source Files
- All Included Revize Web Applications
- Design & Page Content

<b>AGREED TO BY:</b>	<b>CLIENT</b>	<b>REVIZE</b>
<b>Signature of Authorized Person:</b>	_____	_____
<b>Name of Authorized Person:</b>	_____	<u><b>Dylan Johnston</b></u>
<b>Title of Authorized Person</b>	_____	<u><b>Account Manager</b></u>
<b>Date:</b>	_____	_____

Please sign and return to: dylan@revize.com Fax 1-866-346-8880

## Revize will integrate the following web applications into your website:

- Citizen’s Communication Center Apps
- Citizen’s Engagement Center Apps
- Staff Productivity Apps
- Site Administration and Security Features
- Mobile Device and Accessibility Features

### Citizen’s Communication Center Apps

- Home Page Alert
- E-Notification Center with Email and Text Alerts
- Document Center with Keyword Search
- FAQs with Keyword Search
- News Center with Facebook/Twitter Integration
- “Share This” Social Media Sharing App
- Online and Interactive Fillable Web Forms
- Photo Galleries
- Quick Link Buttons
- Revize Web Calendars - unlimited
- Sliding Feature Bar
- Language Translator – over 95 languages

### Citizen’s Engagement Center Apps

- Citizen Request Center with Captcha
- Online Bill Pay via Revize partner
- RSS Feed

### Staff Productivity Apps

- Department Home Page
- Agenda Posting Center
- Job Posting Center with interactive Fillable Forms
- Image Manager



- iCal Integration
- Link Checker
- Menu Manager
- Online/Interactive Fillable Form Builder
- Staff Directory with Keyword Search
- Website Content Archiving
- Website Content Scheduling

#### Site Administration and Security Features

- Audit Trail
- Auto Site Map Generator
- Drag and Drop Menu Management
- Drag and Drop Picture Management
- Drag and Drop Document Management
- History Log
- URL Redirect Setup
- Roles and Permission-based Security Mode
- Secure Site Gateway
- Unique Login/Password for each Content Editor
- Web Statistics and Analytics
- Workflows by Department

#### Mobile Device and Accessibility Features

- ADA Compliant WCAG 2.1 AA
- ADA Accessibility Widget
- Responsive Website Design (RWD) for great mobile viewing

## Service Level Agreement

### Maximum Response Times via Severity Level

- 1 hour for crisis issues
- 4-6 hours for critical issues
- 24 hours for normal issues

Crisis issues are defined as when a website error renders the CMS program or website completely unusable or nearly unusable or introduces a high degree of operational risk and no workaround is available. Till this every error is resolved, the website is essentially halted. A large number of users and or core program functionality a severely impacted.

Critical issues are defined as website errors that are an inconvenience or causes a consistent behavior of the website, which does not impede the normal functioning of the website. It could be an error that occurs consistently and affects non-essential functions and is an inconvenience which impacts a small number of users. May also contain visual errors for the graphical display of the website that is not ideal but still functioning correctly.

Normal issues are defined as an error that has a small degree of significance or is a minor cosmetic issue, or is a one-off case. A one-off case occurs when the error occurs and cannot be reproduced easily. These are errors that do not impact the daily use of the website. A low error is something that does not affect normal use, and can be accepted for a period of time, but user would eventually want changed.

### **Technical Support Escalation:**

If an issue cannot be remedied by the Tech Support technician within 3 days, it will be escalated to the CTO, Ray Akshaya. If the problem is not resolved within 3 business days, then the Business Development Director, Joseph Nagrant, will assemble a team to work on the issue and have a conference call with the client explaining the resolution path the company will take to resolve the issue. If additional time is needed, the Business Development Director will contact the client and notify the client with an explanation and a follow up date as agreed by both the client and Revize.

### Revize Support

- 8 a.m. – 8 p.m. EST Phone Support (Monday thru Friday)
- 24X7X365 Portal & Email Support
- Dedicated support staff to provide assistance and answer all questions
- Training refreshers
- Video tutorials and online training manual

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

### RESOLUTION

A resolution ordering and calling a special election to be held in the Parish of DeSoto, State of Louisiana, to authorize the continuation of a special tax therein, making application to the State Bond Commission, and providing for other matters in connection therewith.

BE IT RESOLVED by the Police Jury of the Parish of DeSoto, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of DeSoto, State of Louisiana (the "Parish"), that:

SECTION 1. Election Call. Subject to the approval of the State Bond Commission, and under the authority conferred by the Constitution of the State of Louisiana of 1974, including Article VI, Section 26 thereof, the applicable provisions of the Louisiana Election Code, and other constitutional and statutory authority, a special election is hereby called and ordered to be held in the Parish on **SATURDAY, APRIL 27, 2024**, between the hours of seven o'clock (7:00) a.m. and eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, and at the said election there shall be submitted to all registered voters qualified and entitled to vote at the said election under the Constitution and laws of this State and the Constitution of the United States, the following proposition, to-wit:

#### PROPOSITION (MILLAGE CONTINUATION)

Shall the Parish of DeSoto, State of Louisiana (the "Parish"), continue to levy a 5.21 mills tax on all the property subject to taxation in the Parish (an estimated \$4,776,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2026 and ending with the year 2035, for the purpose of collecting and disposing of solid waste, including operating and maintaining the Parish's solid waste landfill facilities and equipment, which facilities and equipment may receive and dispose of solid waste from within and from without the Parish, said millage to represent a .10 mills increase (due to reappraisal) over the 5.11 mills tax authorized to be levied through the year 2025 pursuant to an election held on May 2, 2015?

SECTION 2. Publication of Notice of Election. A Notice of Special Election shall be published in the official journal of the Parish once a week for four consecutive weeks, with the first publication to be made not less than forty-five (45) days nor more than ninety (90) days prior to the date of the election, which Notice shall be substantially in the form attached hereto as "Exhibit A" and incorporated herein by reference the same as if it were set forth herein in full.

Notwithstanding the foregoing, prior to the publication of the Notice of Election, the President is authorized and directed to make any amendments to the foregoing proposition that may be required to comply with any state or federal regulatory agencies.

SECTION 3. Canvass. This Governing Authority shall meet at its regular meeting place, the Police Jury Meeting Room of the Police Jury Annex, 101 Franklin Street, Mansfield, Louisiana, on **MONDAY, MAY 20, 2024**, at **FIVE O'CLOCK (5:00) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said special election.

SECTION 4. Polling Places. The polling places for the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, will be the same persons as those designated in accordance with law.

SECTION 5. Election Commissioners; Voting Machines. The officers designated to serve as Commissioners-in-Charge and Commissioners pursuant to Section 4 hereof, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, shall hold the said special election as herein provided, and shall make due returns of said election for the meeting of the Governing Authority to be held as provided in Section 3 hereof. All registered voters in the Parish will be entitled to vote at the special election, and voting machines shall be used.

SECTION 6. Authorization of Officers. The Secretary of the Governing Authority is hereby empowered, authorized and directed to arrange for and to furnish to said election officers in ample time for the holding of said election, the necessary equipment, forms and other paraphernalia essential to the proper holding of said election and the President and/or Secretary of the Governing Authority are further authorized, empowered and directed to take any and all further action required by State and/or Federal law to arrange for the election.

SECTION 7. Furnishing Election Call to Election Officials. Certified copies of this resolution shall be forwarded to the Secretary of State, the Clerk of Court and *Ex-Officio* Parish Custodian of Voting Machines of DeSoto Parish and the Registrar of Voters of DeSoto Parish, as notification of the special election, in order that each may prepare for said election and perform their respective functions as required by law.

SECTION 8. Application to State Bond Commission. Application is made to the State Bond Commission for consent and authority to hold the special election as herein provided, and in the event said election carries for further consent and authority to continue to levy and collect the special tax provided for therein. A certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of this Governing Authority, together with a letter requesting the prompt consideration and approval of this application.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

And the resolution was declared adopted on this, the 16<sup>th</sup> day of January, 2024.

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Secretary

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President

NOTICE OF SPECIAL ELECTION

Pursuant to the provisions of a resolution adopted by the Police Jury of the Parish of DeSoto, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of DeSoto, State of Louisiana (the "Parish"), on January 16, 2024, NOTICE IS HEREBY GIVEN that a special election will be held within the Parish on **SATURDAY, APRIL 27, 2024**, and that at the said election there will be submitted to all registered voters in the Parish qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit:

**PROPOSITION  
(MILLAGE CONTINUATION)**

Shall the Parish of DeSoto, State of Louisiana (the "Parish"), continue to levy a 5.21 mills tax on all the property subject to taxation in the Parish (an estimated \$4,776,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2026 and ending with the year 2035, for the purpose of collecting and disposing of solid waste, including operating and maintaining the Parish's solid waste landfill facilities and equipment, which facilities and equipment may receive and dispose of solid waste from within and from without the Parish, said millage to represent a .10 mills increase (due to reappraisal) over the 5.11 mills tax authorized to be levied through the year 2025 pursuant to an election held on May 2, 2015?

Said special election will be held at each and every polling place in the Parish of DeSoto, which polls will open at seven o'clock (7:00) a.m. and close at eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541.

The polling places at the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those persons designated according to law.

The estimated cost of this election as determined by the Secretary of State based upon the provisions of Chapter 8-A of Title 18 and actual costs of similar elections is \$106,600.

Notice is further given that a portion of the monies collected from the tax described in the Proposition shall be remitted to certain state and statewide retirement systems in the manner required by law.

The said special election will be held in accordance with the applicable provisions of Chapter 5 and Chapter 6-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special Election, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet at its regular meeting place, the Police Jury Meeting Room of the Police Jury Annex, 101 Franklin Street, Mansfield, Louisiana, on **MONDAY, MAY 20, 2024**, at **FIVE O'CLOCK (5:00) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said special election. All registered voters of the Parish are entitled to vote at said special election and voting machines will be used.

STATE OF LOUISIANA

PARISH OF DESOTO

I, the undersigned Secretary of the Police Jury of the Parish of DeSoto, State of Louisiana (the "Governing Authority"), the governing authority of the Parish of DeSoto, State of Louisiana (the "Parish"), do hereby certify that the foregoing pages constitute a true and correct copy of the proceedings taken by the Governing Authority on January 16, 2024, ordering and calling a special election to be held in the Parish of DeSoto, State of Louisiana, to authorize the continuation of a special tax therein, making application to the State Bond Commission, and providing for other matters in connection therewith.

IN FAITH WHEREOF, witness my official signature at Mansfield, Louisiana, on this, the 16<sup>th</sup> day of January, 2024.

---

Secretary

## NOTICE OF SPECIAL ELECTION

Pursuant to the provisions of a resolution adopted by the Police Jury of the Parish of DeSoto, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of DeSoto, State of Louisiana (the "Parish"), on January 16, 2024, NOTICE IS HEREBY GIVEN that a special election will be held within the Parish on **SATURDAY, APRIL 27, 2024**, and that at the said election there will be submitted to all registered voters in the Parish qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit:

### PROPOSITION (MILLAGE CONTINUATION)

Shall the Parish of DeSoto, State of Louisiana (the "Parish"), continue to levy a 5.21 mills tax on all the property subject to taxation in the Parish (an estimated \$4,776,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2026 and ending with the year 2035, for the purpose of collecting and disposing of solid waste, including operating and maintaining the Parish's solid waste landfill facilities and equipment, which facilities and equipment may receive and dispose of solid waste from within and from without the Parish, said millage to represent a .10 mills increase (due to reappraisal) over the 5.11 mills tax authorized to be levied through the year 2025 pursuant to an election held on May 2, 2015?

Said special election will be held at each and every polling place in the Parish of DeSoto, which polls will open at seven o'clock (7:00) a.m. and close at eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541.

The polling places at the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those persons designated according to law.

The estimated cost of this election as determined by the Secretary of State based upon the provisions of Chapter 8-A of Title 18 and actual costs of similar elections is \$106,600.

Notice is further given that a portion of the monies collected from the tax described in the Proposition shall be remitted to certain state and statewide retirement systems in the manner required by law.

The said special election will be held in accordance with the applicable provisions of Chapter 5 and Chapter 6-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special Election, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet at its regular meeting place, the Police Jury Meeting Room of the Police Jury Annex, 101 Franklin Street, Mansfield, Louisiana, on **MONDAY, MAY 20, 2024**, at **FIVE O'CLOCK (5:00) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said special election. All registered voters of the Parish are entitled to vote at said special election and voting machines will be used.

# Hauling Agreement

The following parties:

Company: Freeman Trucking  
Address: 538 Sally Ann Drive  
City, State, Zip Code: Shreveport, La. 71106  
Contact Name: R.E. Freeman Sr.  
Phone: 318-564-0374

hereinafter referred to as Contractor, and

DeSoto Parish Police Jury  
P.O. Box 898  
Mansfield, Louisiana, 71052

hereinafter referred to as Owner, agree as follows:

1.

Contractor will provide 12-16 cubic yard dump trucks with driver to Owner to haul asphalt and other bulk materials to various road projects in DeSoto Parish for a period of one year (2024) to deliver the materials to the specified location in a timely manner.

2.

The Owner, through the Road Superintendent, or his designee, agrees to notify Contractor by phone when hauling services are needed (24-hour advanced notice when possible).

3.

The Contractor will exercise reasonable care to operate Contractor's equipment and vehicles in a safe manner while on the Police Jury property/projects.

4.

The Contractor shall provide proof of the following (minimum) insurance coverage:

- a) Workers' Compensation - Statutory Workers' Compensation Insurance as required by the Labor Code of the State of Louisiana.
- b) Commercial General Liability - Combined Single Limit of **\$1,000,000.00** per occurrence.
- c) Comprehensive Automobile Liability Insurance - Combined Single Limit of **\$1,000,000.00** per occurrence.

5.

The Owner agrees to compensate the Contractor at a rate of \$95.00 for each hour or portion thereof the truck and driver are requested beginning from the time of departure from the Contractor's place of business (maximum 45 minutes before Owner's required arrival time) and ending upon departure from project. This hourly rate will NOT apply to any hauling services for the purposes of stockpiling materials. Contractor will present an invoice for the haul charges to Owner. Owner will present payment within 15 days of the Owner's approval of invoice.

6.

The Owner agrees to compensate the Contractor at a rate of \$10/ton for hauling services from the Mansfield yard, located at 196 Trenton Rd., Mansfield, LA 71052, when the hauling services are for stockpiling of materials. Contractor will present an invoice for the haul charges to Owner. Owner will present payment within 15 days of the Owner's approval of invoice.

7.

The Owner agrees to compensate the Contractor at a rate of \$12/ton for hauling services from the Shreveport yard, located at 3950 W. 70<sup>th</sup>, Shreveport, LA 71108, when the hauling services are for stockpiling of materials. Contractor will present an invoice for the haul charges to Owner. Owner will present payment within 15 days of the Owner's approval of invoice.

Signed on the \_\_\_\_ day of January 2024.

**CONTRACTOR:**

**DESOTO PARISH POLICE JURY:**

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Parish Administrator

R.E. Freeman Sr.  
Contractor Typed Name

Michael Norton  
Typed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



# Hauling Agreement

The following parties:

Company: U C Me Trucking  
Address: 788 Hwy 3248  
City, State, Zip Code: Mansfield, La. 71052  
Contact Name: Melvin Manson  
Phone: 318-461-3447

hereinafter referred to as Contractor, and

DeSoto Parish Police Jury  
P.O. Box 898  
Mansfield, Louisiana, 71052

hereinafter referred to as Owner, agree as follows:

1.

Contractor will provide 12-16 cubic yard dump trucks with driver to Owner to haul asphalt and other bulk materials to various road projects in DeSoto Parish for a period of one year (2024) to deliver the materials to the specified location in a timely manner.

2.

The Owner, through the Road Superintendent, or his designee, agrees to notify Contractor by phone when hauling services are needed (24-hour advanced notice when possible).

3.

The Contractor will exercise reasonable care to operate Contractor's equipment and vehicles in a safe manner while on the Police Jury property/projects.

4.

The Contractor shall provide proof of the following (minimum) insurance coverage:

- a) Workers' Compensation - Statutory Workers' Compensation Insurance as required by the Labor Code of the State of Louisiana.
- b) Commercial General Liability - Combined Single Limit of **\$1,000,000.00** per occurrence.
- c) Comprehensive Automobile Liability Insurance - Combined Single Limit of **\$1,000,000.00** per occurrence.

5.

The Owner agrees to compensate the Contractor at a rate of \$95.00 for each hour or portion thereof the truck and driver are requested beginning from the time of departure from the Contractor's place of business (maximum 45 minutes before Owner's required arrival time) and ending upon departure from project. This hourly rate will NOT apply to any hauling services for the purposes of stockpiling materials. Contractor will present an invoice for the haul charges to Owner. Owner will present payment within 15 days of the Owner's approval of invoice.

6.

The Owner agrees to compensate the Contractor at a rate of \$10/ton for hauling services from the Mansfield yard, located at 196 Trenton Rd., Mansfield, LA 71052, when the hauling services are for stockpiling of materials. Contractor will present an invoice for the haul charges to Owner. Owner will present payment within 15 days of the Owner's approval of invoice.

7.

The Owner agrees to compensate the Contractor at a rate of \$12/ton for hauling services from the Shreveport yard, located at 3950 W. 70<sup>th</sup>, Shreveport, LA 71108, when the hauling services are for stockpiling of materials. Contractor will present an invoice for the haul charges to Owner. Owner will present payment within 15 days of the Owner's approval of invoice.

Signed on the \_\_\_\_ day of January 2024.

**CONTRACTOR:**

**DESOTO PARISH POLICE JURY:**

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Parish Administrator

Melvin Manson  
Contractor Typed Name

Michael Norton  
Typed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# Hauling Agreement

The following parties:

Company: WJL Enterprise  
Address: 1527 Jessie Latin Rd  
City, State, Zip Code: Gloster, La. 71030  
Contact Name: Wilbert Latin  
Phone: 318-402-1125

hereinafter referred to as Contractor, and

DeSoto Parish Police Jury  
P.O. Box 898  
Mansfield, Louisiana, 71052

hereinafter referred to as Owner, agree as follows:

1.

Contractor will provide 12-16 cubic yard dump trucks with driver to Owner to haul asphalt and other bulk materials to various road projects in DeSoto Parish for a period of one year (2024) to deliver the materials to the specified location in a timely manner.

2.

The Owner, through the Road Superintendent, or his designee, agrees to notify Contractor by phone when hauling services are needed (24-hour advanced notice when possible).

3.

The Contractor will exercise reasonable care to operate Contractor's equipment and vehicles in a safe manner while on the Police Jury property/projects.

4.

The Contractor shall provide proof of the following (minimum) insurance coverage:

- a) Workers' Compensation - Statutory Workers' Compensation Insurance as required by the Labor Code of the State of Louisiana.
- b) Commercial General Liability - Combined Single Limit of **\$1,000,000.00** per occurrence.
- c) Comprehensive Automobile Liability Insurance - Combined Single Limit of **\$1,000,000.00** per occurrence.

5.

The Owner agrees to compensate the Contractor at a rate of \$95.00 for each hour or portion thereof the truck and driver are requested beginning from the time of departure from the Contractor's place of business (maximum 45 minutes before Owner's required arrival time) and ending upon departure from project. This hourly rate will NOT apply to any hauling services for the purposes of stockpiling materials. Contractor will present an invoice for the haul charges to Owner. Owner will present payment within 15 days of the Owner's approval of invoice.

6.

The Owner agrees to compensate the Contractor at a rate of \$10/ton for hauling services from the Mansfield yard, located at 196 Trenton Rd., Mansfield, LA 71052, when the hauling services are for stockpiling of materials. Contractor will present an invoice for the haul charges to Owner. Owner will present payment within 15 days of the Owner's approval of invoice.

7.

The Owner agrees to compensate the Contractor at a rate of \$12/ton for hauling services from the Shreveport yard, located at 3950 W. 70<sup>th</sup>, Shreveport, LA 71108, when the hauling services are for stockpiling of materials. Contractor will present an invoice for the haul charges to Owner. Owner will present payment within 15 days of the Owner's approval of invoice.

Signed on the \_\_\_\_ day of January 2024.

**CONTRACTOR:**

**DESOTO PARISH POLICE JURY:**

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Parish Administrator

Wilbert Latin  
\_\_\_\_\_  
Contractor Typed Name

Michael Norton  
\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# Hauling Agreement

The following parties:

Company: Henderson Trucking  
Address: 133 Modely Rd  
City, State, Zip Code: Keatchie, La. 71046  
Contact Name: Brady Henderson  
Phone: 318-286-9031

hereinafter referred to as Contractor, and

DeSoto Parish Police Jury  
P.O. Box 898  
Mansfield, Louisiana, 71052

hereinafter referred to as Owner, agree as follows:

1.

Contractor will provide 12-16 cubic yard dump trucks with driver to Owner to haul asphalt and other bulk materials to various road projects in DeSoto Parish for a period of one year (2024) to deliver the materials to the specified location in a timely manner.

2.

The Owner, through the Road Superintendent, or his designee, agrees to notify Contractor by phone when hauling services are needed (24-hour advanced notice when possible).

3.

The Contractor will exercise reasonable care to operate Contractor's equipment and vehicles in a safe manner while on the Police Jury property/projects.

4.

The Contractor shall provide proof of the following (minimum) insurance coverage:

- a) Workers' Compensation - Statutory Workers' Compensation Insurance as required by the Labor Code of the State of Louisiana.
- b) Commercial General Liability - Combined Single Limit of **\$1,000,000.00** per occurrence.
- c) Comprehensive Automobile Liability Insurance - Combined Single Limit of **\$1,000,000.00** per occurrence.

5.

The Owner agrees to compensate the Contractor at a rate of \$95.00 for each hour or portion thereof the truck and driver are requested beginning from the time of departure from the Contractor's place of business (maximum 45 minutes before Owner's required arrival time) and ending upon departure from project. This hourly rate will NOT apply to any hauling services for the purposes of stockpiling materials. Contractor will present an invoice for the haul charges to Owner. Owner will present payment within 15 days of the Owner's approval of invoice.

6.

The Owner agrees to compensate the Contractor at a rate of \$10/ton for hauling services from the Mansfield yard, located at 196 Trenton Rd., Mansfield, LA 71052, when the hauling services are for stockpiling of materials. Contractor will present an invoice for the haul charges to Owner. Owner will present payment within 15 days of the Owner's approval of invoice.

7.

The Owner agrees to compensate the Contractor at a rate of \$12/ton for hauling services from the Shreveport yard, located at 3950 W. 70<sup>th</sup>, Shreveport, LA 71108, when the hauling services are for stockpiling of materials. Contractor will present an invoice for the haul charges to Owner. Owner will present payment within 15 days of the Owner's approval of invoice.

Signed on the \_\_\_\_ day of January 2024.

**CONTRACTOR:**

**DESOTO PARISH POLICE JURY:**

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Parish Administrator

Brady Henderson  
Contractor Typed Name

Michael Norton  
Typed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# Hauling Agreement

The following parties:

Company: Louise Trucking  
Address: 395 Cedar Hill Rd  
City, State, Zip Code: Grand Cane, La. 71032  
Contact Name: Eugene Washington  
Phone: 318-871-7990

hereinafter referred to as Contractor, and

DeSoto Parish Police Jury  
P.O. Box 898  
Mansfield, Louisiana, 71052

hereinafter referred to as Owner, agree as follows:

1.

Contractor will provide 12-16 cubic yard dump trucks with driver to Owner to haul asphalt and other bulk materials to various road projects in DeSoto Parish for a period of one year (2024) to deliver the materials to the specified location in a timely manner.

2.

The Owner, through the Road Superintendent, or his designee, agrees to notify Contractor by phone when hauling services are needed (24-hour advanced notice when possible).

3.

The Contractor will exercise reasonable care to operate Contractor's equipment and vehicles in a safe manner while on the Police Jury property/projects.

4.

The Contractor shall provide proof of the following (minimum) insurance coverage:

- a) Workers' Compensation - Statutory Workers' Compensation Insurance as required by the Labor Code of the State of Louisiana.
- b) Commercial General Liability - Combined Single Limit of **\$1,000,000.00** per occurrence.
- c) Comprehensive Automobile Liability Insurance - Combined Single Limit of **\$1,000,000.00** per occurrence.

5.

The Owner agrees to compensate the Contractor at a rate of \$95.00 for each hour or portion thereof the truck and driver are requested beginning from the time of departure from the Contractor's place of business (maximum 45 minutes before Owner's required arrival time) and ending upon departure from project. This hourly rate will NOT apply to any hauling services for the purposes of stockpiling materials. Contractor will present an invoice for the haul charges to Owner. Owner will present payment within 15 days of the Owner's approval of invoice.

6.

The Owner agrees to compensate the Contractor at a rate of \$10/ton for hauling services when the services are for stockpiling of materials. Contractor will present an invoice for the haul charges to Owner. Owner will present payment within 15 days of the Owner's approval of invoice.

Signed on the \_\_\_\_\_ day of January 2024.

## CONTRACTOR:

## DESOTO PARISH POLICE JURY:

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Parish Administrator

Eugene Washington  
Contractor Typed Name

Michael Norton  
Typed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**DeSoto Parish Police Jury  
2023 Proposed Budget Amendments  
December 27, 2023**

	<b>Last Amended Budget Amount</b>	<b>Proposed Amended Budget Amount</b>	<b>Increase (Decrease) in Net Revenue</b>
<b>GENERAL FUND</b>			
<b>Revenues:</b>			
General & Program Revenues	6,596,745	8,678,370	2,081,625
<b>Expenditures:</b>			
Legislative	399,214	410,437	(11,223)
Judicial	1,710,136	1,770,613	(60,477)
Elections	117,973	165,108	(47,135)
Finance & Government	2,275,653	2,284,396	(8,743)
Other General Government	1,229,655	1,120,591	109,064
Public Safety	217,548	187,907	29,641
Culture and Recreation	77,494	88,031	(10,537)
Health and Welfare	311,798	206,788	105,010
Economic Development	446,935	472,070	(25,135)
Capital Outlay	692,888	297,183	395,705
<b>Transfers</b>			
Transfers In	-	215,203	215,203
Transfer Out	542,000	662,000	(120,000)
<b>ROAD</b>			
General & Program Revenues	17,598,190	16,642,751	(955,439)
<b>Expenditures:</b>			
Public Works	10,947,881	11,532,942	(585,061)
Capital Outlay	10,949,015	3,625,449	7,323,566
<b>Transfers</b>			
Transfers In	1,000,000	1,917,109	917,109
<b>SALES TAX</b>			
General & Program Revenues	13,000,400	18,382,696	5,382,296
<b>Expenditures:</b>			
Administration	270,000	240,000	30,000
<b>Transfers</b>			
Transfers Out	12,730,400	18,142,696	(5,412,296)
<b>WITNESS &amp; JURORS</b>			
General & Program Revenues	44,400	154,227	109,827
<b>Expenditures:</b>			
Judicial	317,750	80,302	237,448
<b>Transfers</b>			
Transfers Out	76,040	10,000	66,040
<b>JAIL</b>			
General & Program Revenues	1,279,040	1,867,044	588,004
<b>Expenditures:</b>			
Public Safety	854,500	744,000	110,500
Capital Outlay	279,000	20,000	259,000
Transfers Out	-	-	-

	Last Amended Budget Amount	Amended Budget Amount	Increase (Decrease) in Net Revenue
<b>CORRECTIONAL CONST. FUND</b>			
Sheriff's Reimbursement	10,000,000	476,402	(9,523,598)
Proceeds from Debt	11,000,000	-	(11,000,000)
Interest Earnings	55,000	-	(55,000)
<b>Expenditures:</b>			
Capital Outlay	18,050,100	79,590	17,970,510
<b>SINKING FUND</b>			
Transfer In	1,225,000	1,225,000	-
Interest Earnings	6,125	12,000	5,875
<b>Expenditures:</b>			
Debt Service Interest Payments	1,225,000	-	1,225,000
<b>SOLID WASTE</b>			
General & Program Revenues	13,688,527	15,455,439	1,766,912
<b>Expenditures:</b>			
Sanitation	7,866,407	6,327,501	1,538,906
Sanitation Compactor Sites	1,891,832	1,939,768	(47,936)
Capital Outlay	3,096,000	1,296,000	1,800,000
<b>Transfers</b>			
Transfers Out	1,225,000	1,225,000	-
<b>CRIMINAL COURT</b>			
General & Program Revenues	245,764	788,740	542,976
<b>Expenditures:</b>			
Judicial	434,984	799,833	(364,849)
<b>Transfers</b>			
Transfers In	118,040	52,000	(66,040)
<b>OCS</b>			
General & Program Revenues	1,229,204	1,048,504	(180,700)
<b>Expenditures:</b>			
Health & Welfare	30,000	33,500	(3,500)
Community Development	502,320	509,720	(7,400)
DHHS Weatherization	665,700	580,800	84,900
DOE Weatherization	154,775	176,885	(22,110)
DHHS Supplement Weatherization	6,970	2,990	3,980
<b>Transfers</b>			
Transfers In	-	120,000	120,000
<b>AIRPORT</b>			
General & Program Revenues	945,925	482,675	(463,250)
<b>Expenditures:</b>			
Transportation	629,510	578,910	(50,600)
Capital Outlay	700,000	20,000	(680,000)
<b>ARPA GRANT FUND</b>			
General & Program Revenues	3,000	2,132,313	2,129,313
<b>Transfers</b>			
Transfers Out Revenue Loss	1,100,000	2,132,313	(1,032,313)
<b>RENTAL ASSISTANCE</b>			
General & Program Revenues	1,058,300	1,002,008	(56,292)
<b>Expenditures:</b>			
Health & Welfare	1,039,540	1,030,342	9,198

	<b>Last Amended Budget Amount</b>	<b>Amended Budget Amount</b>	<b>Increase (Decrease) in Net Revenue</b>
<b>EASTSIDE SEWER</b>			
General & Program Revenues	-	-	-
<b>Expenditures:</b>			
Public Works	40,215	2,100	38,115
<b>ANIMAL SERVICES</b>			
General & Program Revenues	34,500	27,500	(7,000)
<b>Expenditures:</b>			
Public Safety	560,880	559,480	1,400
<b>Transfers</b>			
Transfers In	500,000	500,000	-



**North Louisiana  
Criminalistics Laboratory**  
1630 Tulane Ave. Shreveport, LA 71103  
Phone: 318-227-2889 Fax: 318-227-9013

**December 15, 2023**

To: Parish Level Governing Bodies

From: Joseph O. Jones, System Director  
North Louisiana Criminalistics Lab Commission

Per the requirements of R.S. 40:2261-22678.4, the annual budget for the operation of the North Louisiana Criminalistics Laboratory Commission must be approved by a majority of the parish-level governing bodies in the laboratory service area. On December 14, 2023, the North Louisiana Criminalistics Laboratory Commission approved the amended 2023 Budget and the Proposed 2024 Budget for the operation of the North Louisiana Criminalistics Laboratory Commission. Copies of the budgets are enclosed.

Please include this matter on the agenda of the next meeting of your parish-level governing body for its consideration and return the enclosed form indicating the action taken. Your timely response and action in this matter will greatly aid our continued efforts to uphold public safety and justice across North Louisiana.

A return envelope is enclosed for your convenience. If you have any questions, please contact Hannah Frost, at the Shreveport Lab at 318-227-2889.

With appreciation,

A handwritten signature in blue ink, appearing to be 'JOJ', written over a horizontal line.

Joseph O. Jones  
System Director- North Louisiana Criminalistics Laboratory

Enclosures



**North Louisiana Criminalistics Laboratory  
Amended 2023 Budget and  
Proposed 2024 Budget**

		<u>Approved 2023 Budget</u>	<u>Amended 2023 Budget</u>		<u>Proposed 2024 Budget</u>
<b>Revenues:</b>					
	City Courts	700,000	713,383	13,383	713,383
	District Courts	1,300,000	1,328,736	28,736	1,328,736
	Mayor Courts	750,000	790,097	40,097	790,097
	Bond Fees	80,000	82,207	2,207	82,207
	Fees Collected Act 432	800,000	1,050,457	250,457	1,050,457
	Diversion (Pre-Trial)	40,000	216,790	176,790	216,790
				0	
<b>Total Court Revenue:</b>		<u>3,670,000</u>	<u>4,181,670</u>	511,670	<u>4,181,670</u>
	Drug Chemistry Revenue	30,000	24,000	-6,000	24,000
	Emergency Relief Fund	0	1,503,478	1,503,478	0
NEW	Sale of West Monroe	0	427,063	427,063	0
	Intergovernmental-Grant Revenue	400,000	812,397	412,397	400,000
	Insurance Claim - Christmas Freeze 2022	0	61,018	61,018	0
NEW	Interest Earned	0	51,946	51,946	96,000
	Toxicology Revenue	70,000	76,975	6,975	76,000
	Miscellaneous	10,000	10,208	208	10,000
	Rape Kits	10,000	13,500	3,500	12,000
NEW	DNA Revenue	0	375	375	0
<b>Total Revenue:</b>		<u>4,190,000</u>	<u>7,162,253</u>	2,972,253	<u>4,799,670</u>
<b>Expenditures:</b>					
	Auto Expenses (Fleet)	20,000	17,025	2,975	49,834
	Building & Grounds	60,000	56,794	3,206	55,000
	Dues & Subscriptions	35,000	16,364	18,636	20,000
	Freight	2,000	3,305	-1,305	3,500
	Grant Expense	400,000	1,015,607	-615,607	400,000
	Insurance General	200,000	165,203	34,797	190,000
	Insurance Health	272,270	252,562	19,708	280,887
	Lab Equipt. Maint. Service Agreements	165,000	167,385	-2,385	165,000
	Lab Supplies	180,000	235,632	-55,632	240,000
	DNA Supplies/Expenses	300,000	313,348	-13,348	315,000
	Legal & Accounting - Audit	40,000	26,871	13,129	30,000
	Accreditation Expenses	45,000	51,324	-6,324	50,000
	Office Supplies	60,000	70,005	-10,005	70,000
	Other Service	2,000	2,302	-302	2,500
	Payroll Taxes	43,000	38,800	4,200	40,171
	Retirement Expenses	275,100	272,013	3,087	286,406
	Salaries	2,569,529	2,514,883	54,646	2,686,883
	Training	25,000	22,428	2,572	25,000
	Travel/Continuing Education	20,000	37,940	-17,940	40,000
	Utilities-Satellite	40,000	32,728	7,272	25,000
	NLFSC-Utilities	425,000	447,583	-22,583	445,000
	NLFSC-Building Maintenance	245,000	336,117	-91,117	330,000
NEW	NLFSC-2022 Christmas Freeze	0	117,008	-117,008	0
	Capital Outlays	0	0	0	0
NEW	Contingency	0	300,000	-300,000	300,000
<b>Total Expenditures</b>		<u>5,423,899</u>	<u>6,513,227</u>	-1,089,328	<u>6,050,180</u>
	Excess(Deficiency) of Revenue Over(Under)	<u>(1,233,899)</u>	<u>649,027</u>		<u>(1,250,510)</u>
	Estimated Beginning Fund Balance	<u>1,269,893</u>	<u>1,524,690</u>		<u>2,173,717</u>
	Estimated Ending Fund Balance	<u>35,994</u>	<u>2,173,717</u>		<u>923,207</u>

Please complete this form and return as soon as possible to this address.

North Louisiana Crime Lab  
1630 Tulane Ave.  
Shreveport, Louisiana, 71103

The \_\_\_\_\_ of \_\_\_\_\_ Parish  
Parish Level Governing Body

Voted on \_\_\_\_\_ to \_\_\_\_\_ the  
Date approve/not approve

Amended 2023 Budget and Proposed 2024 Budget of the North Louisiana  
Criminalistics Laboratory Commission.

\_\_\_\_\_  
Parish Level Governing Body Officer

\_\_\_\_\_  
Title

## COOPERATIVE ENDEAVOR AGREEMENT

THIS COOPERATIVE ENDEAVOR AGREEMENT (the "Agreement"), is made and effective as of \_\_\_\_\_, 2024, by and between:

THE DESOTO PARISH POLICE JURY, a political subdivision of the State of Louisiana, whose mailing address is 101 Franklin Street, Mansfield, Louisiana 71052, (hereinafter referred to as the "Police Jury") represented herein by its President, Rodriguez Ross; and

SHREVEPORT GREEN (TIN:XX-XXX-0610), a private, non-profit 501(c)3 corporation organized under the laws of the State of Louisiana and recognized by the Internal Revenue Service, whose mailing address is 3625 Southern Avenue, Shreveport, Louisiana 71104, (hereinafter referred to as "Shreveport Green") represented herein by its Executive Director, Donna Curtis, whose purpose is dedicated to improving the environment through public education and community beautification, litter abatement, and recycling projects.

### WITNESSETH

**WHEREAS**, the Police Jury has sponsored an annual "Household Hazardous Waste Collection Day" for the past few years; and

**WHEREAS**, the Police Jury has authorized and budgeted funds to organize and conduct a "Household Hazardous Waste Collection Day" in 2024; and

**WHEREAS**, the Police Jury and Shreveport Green desire to enter into a Cooperative Endeavor Agreement to conduct the "Household Hazardous Waste Collection Day" on **February 17, 2024**; and

**WHEREAS**, the execution and delivery of this Agreement has been duly and validly authorized by the parties hereto; and

**WHEREAS**, Article VII, Section 14(C) of the Louisiana Constitution of 1974 provides that the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual;

NOW, THEREFORE, the Police Jury and the Shreveport Green each agree to perform their respective obligations under this Agreement in accordance with the conditions, covenants and procedures set forth herein as follows:

### ARTICLE I REPRESENTATIONS OF THE POLICE JURY

SECTION 1.01 Police Jury Authority. The Police Jury has all requisite power pursuant to Article VII, Section 14(C) of the Louisiana Constitution of 1974 and La. R.S. 33:1236 *et seq.* to enter into this Agreement and perform its obligations hereunder, and there are no contracts or obligations in conflict therewith.

SECTION 1.02 No Indebtedness. The essence of the undertakings of the Police Jury hereunder is for the Police Jury and the Shreveport Green to work cooperatively to develop a Household Hazardous Waste Collection Day. The undertakings of the Police Jury described herein do not represent and are not intended to create any indebtedness on the part of the Police Jury, but only the cooperative use of the funds and related activities for the development and facilitation of a Household Hazardous Waste Collection Day in DeSoto Parish.

SECTION 1.03 Term and Effective Date. The Term of this Agreement shall commence and become effective upon the execution hereof and terminate after the completion of the respective obligations of the parties hereto.

## ARTICLE II COOPERATIVE ENDEAVOR OBLIGATIONS

SECTION 2.01 Article VII, Section 14 of the Louisiana Constitution of 1974. In entering into this Agreement, it is not the intent of the Police Jury and Shreveport Green to enter into a gratuitous transfer of public funds because such parties expect the expenditure of funds by the Police Jury will support the Household Hazardous Waste Collection Day within the meaning of La. R.S. 33:1236 *et seq.*, and they will each receive something of value in return for the performance of their obligations hereunder, which is:

- (a) In the case of the Police Jury, the development of a Household Hazardous Waste Collection Day to provide the public with an environmentally safe and manner to dispose of household hazardous waste and enhance the lives of parish residents by providing a cleaner environment; and
- (b) In the case of Shreveport Green, funding from the Police Jury for its staff to facilitate the Household Hazardous Waste Collection Day.

Additionally, the Police Jury and Shreveport Green will have reciprocal obligations further described herein.

The Police Jury and Shreveport Green further find and determine that:

- a) both the Police Jury and Shreveport Green have the legal authority to enter into this Agreement;
- b) the project creates a public benefit; and;
- c) there is a reasonable expectation on the part of the Police Jury and Shreveport Green of receiving at least equivalent value in exchange for the expenditure of public funds by the Police Jury.

## ARTICLE III POLICE JURY OBLIGATIONS

SECTION 3.01

- a) The Police Jury shall provide funding to not exceed \$40,000 to Shreveport Green to facilitate the Household Hazardous Waste Collection Day.

- b) The Police Jury shall pay Shreveport Green for costs incurred upon receipt of an invoice(s) with supporting documentation.

ARTICLE IV  
SHREVEPORT GREEN OBLIGATIONS

SECTION 4.01      Shreveport Green Obligations.

- a) Shreveport Green will organize and conduct the Hazardous Waste Collection Day on Saturday, February 17, 2024.
- b) Shreveport Green shall provide an invoice(s), with supporting documentation, in the form of contracts, invoices, cancelled checks or other acceptable documentation to the Police Jury.
- c) Shreveport Green will provide the Police Jury a final report regarding the amount of household waste collected on the Household Hazardous Waste Collection Day.

ARTICLE V  
MISCELLANEOUS

SECTION 5.01      Liberal Construction. This Agreement shall be construed liberally to secure the beneficial intents and purposes hereof, and in particular shall be construed liberally as necessary to protect and further the interests of the parties hereto.

SECTION 5.02      Notices. All reports, statements or notices required or advisable to be given hereunder shall be deemed to be given if sent to the parties at the following addresses:

POLICE JURY

Police Jury  
c/o Michael Norton  
Parish Administrator  
101 Franklin Street,  
Mansfield, Louisiana 71052

COMPANY

Shreveport Green  
c/o Donna Curtis  
Executive Director  
3625 Southern Avenue  
Shreveport, Louisiana 71104

Any notice required or permitted to be given under or in connection with this Agreement shall be in writing and shall be either hand-delivered; by United States Certified Mail, Return Receipt requested; by private or commercial carrier or express mail, such as Federal Express; by facsimile transmission confirmed by mailed written confirmation; or personally delivered to an officer of the receiving party. All such communications shall be mailed, sent or delivered to the address or number set forth above, or as to

each party at such other addresses or numbers as shall be designated by such party in a written notice to the other party.

SECTION 5.03 Severability. To the fullest extent possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement shall be prohibited or invalid under such law, such provision shall be ineffective to the extent of such prohibition or invalidity without invalidating the remainder of such provision or the remaining provisions of this Agreement.

SECTION 5.04 No Personal Liability. No covenant or agreement contained in this Agreement shall be deemed to be the covenant or agreement of any official, trustee, officer, agent or employee of the Police Jury or Shreveport Green, in his or her individual capacity, and neither the officers thereof nor any official executing this Agreement shall be liable personally with respect hereto or be subject to any personal liability or accountability by reason of the execution and delivery of this Agreement.

SECTION 5.05 Captions. The captions or headings in this Agreement are for convenience only and in no way define, limit, or describe the scope or extent of any of the provisions of this Agreement.

SECTION 5.06 Counterparts. This Agreement may be executed in several counterparts, each which shall be an original and all of which when taken together shall be deemed one and the same Agreement.

SECTION 5.07 Governing Law. This Agreement shall be constructed in accordance with and governed by the laws of the State of Louisiana.

SECTION 5.08 Amendment and/or Modification. Neither this Agreement nor any term, provision or exhibit hereof may be changed, waived, discharged, amended, or modified orally, or in any manner other than by an instrument in writing signed by the parties hereto.

SECTION 5.09 Rescission or Amendment. In no event shall any rescission or amendment to this Agreement be effective without the prior written consent of the affected parties hereto.

SECTION 5.10 Third Party Beneficiary. It is the explicit intention of the parties hereto that no person or entity other than the parties hereto, except governmental authorities to the extent required by law, is or shall be entitled to bring any action to enforce any provision of the Agreement against either parties hereto, and that the covenants, undertakings and agreements set forth in this Agreement shall be solely for the benefit of, and shall be enforceable only, by the parties hereto or their respective successors and assigns as permitted hereunder.

SECTION 5.11 Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, successors, representatives and permitted assigns.

SECTION 5.12 Assignment. The parties may not assign their rights, duties or obligations under this Agreement to any other person or entity without the prior written consent of the other party.

SECTION 5.14 Entire Agreement and Amendment. This Agreement contains the entire agreement of the parties with respect to the matters contained herein and supersedes all previous agreements or understandings regarding the same, whether written or oral. This Agreement may be modified, changed, or altered only by an agreement in writing signed by both parties.

IN WITNESS WHEREOF the parties hereto have made and executed this Cooperative Endeavor Agreement as of the date and year first written above.

WITNESSES:

\_\_\_\_\_  
  
\_\_\_\_\_

DESOTO PARISH POLICE JURY

BY: \_\_\_\_\_

Name: Rodriguez Ross

Title: President

WITNESSES:

\_\_\_\_\_  
  
\_\_\_\_\_

SHREVEPORT GREEN

BY: \_\_\_\_\_

Name: Donna Curtis

Title: Executive Director